



Civic Centre,
Arnot Hill Park,
Arnold,
Nottinghamshire,
NG5 6LU

Agenda

Cabinet

Date: **Thursday 7 November 2019**

Time: **2.00 pm**

Place: **Chappell Room**

For any further information please contact:

Alec Dubberley

Service Manager Democratic Services

0115 901 3906

Cabinet

Membership

Chair Councillor John Clarke

Vice-Chair Councillor Michael Payne

Councillor Peter Barnes
Councillor David Ellis
Councillor Gary Gregory
Councillor Jenny Hollingsworth
Councillor Viv McCrossen
Councillor Henry Wheeler

AGENDA

Page

- 1 Apologies for Absence.**
- 2 To approve, as a correct record, the minutes of the meeting held on 9 October 2019.** 5 - 7
- 3 Declaration of Interests.**
- 4 Release of Sky Lanterns and Helium Balloons within Gedling Borough** 9 - 13
Report of the Deputy Chief Executive.
- 5 Commitment to Improving Mental Health in Gedling Borough** 15 - 40
Report of the Sports and Health Development Officer.
- 6 Draft Sport and Physical Activity Strategy** 41 - 74
Report of the Leisure Transformation Manager.
- 7 Prudential Code Indicator Monitoring 2019/20 and Quarterly Treasury Activity Report for Quarter ended 30 September 2019** 75 - 91
Report of the Deputy Chief Executive and Director of Finance.
- 8 Quarterly Budget Monitoring and Virement Report - Quarter 2** 93 - 118
Report of the Senior Leadership Team.
- 9 Gedling Plan Quarter 2 Performance Report** 119 - 138
Report of the Senior Leadership Team
- 10 Any other items the Chair considers urgent.**

This page is intentionally left blank

MINUTES CABINET

Wednesday 9 October 2019

Councillor John Clarke (Chair)

Councillor Michael Payne
Councillor Peter Barnes
Councillor David Ellis
Councillor Gary Gregory

Councillor Jenny Hollingsworth
Councillor Viv McCrossen
Councillor Henry Wheeler

Officers in Attendance: K Bradford, H Barrington, J Davies, A Dubberley,
M Hill, L Juby and D Wakelin

38 APOLOGIES FOR ABSENCE.

Apologies for absence were received from Councillor Barnfather (observer).

39 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 5 SEPTEMBER 2019

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

40 DECLARATION OF INTERESTS.

None

41 GEDLING COMMUNITY LOTTERY

The Deputy Chief Executive introduced a report, which had been circulated in advance of the meeting, seeking agreement to launch a Community Lottery to help fund discretionary support for the local voluntary and community sector.

RESOLVED to:

- 1) Agree to the establishment of the Gedling Community Lottery for the purpose of raising funds to support good causes that benefit residents of Gedling Borough;
- 2) Approve the procurement of Gatherwell as an External Lottery Manager to run the operational side of the lottery;

- 3) Authorise the Deputy Chief Executive, in consultation with the Portfolio Holder for Community Relations, to establish criteria for determining which good causes can participate in the Lottery, and apply those criteria;
- 4) Authorise the Deputy Chief Executive to apply for any necessary licences from the Gambling Commission to enable the Lottery to operate;
- 5) Nominate the Deputy Chief Executive as the personal licence holder for the Lottery and authorise him to apply for the personal licence; and
- 6) Delegate the management and oversight of the Lottery and the authority to approve appropriate policies and procedures associated with the Lottery to the Deputy Chief Executive.

42 CONSIDERATION OF A MOTION REFERRED FROM COUNCIL

The Director of Organisational Development and Democratic Services introduced a report, which had been circulated in advance of the meeting, seeking approval to establish a cross party working group to consider the motion at Appendix 1 to the report which was recently discussed at Council, and make recommendations to Cabinet.

RESOLVED:

To establish a cross party working group comprising Cllrs Clarke, Payne, Barnfather, Ellwood, Bosworth and V McCrossen to consider the motion at Appendix 1 in accordance with the scope detailed at paragraph 2.2 of the report and make recommendations to Cabinet.

43 HOUSING ALLOCATION POLICY - CONSULTATION ON AMENDMENTS 2019

The Service Manager Economic Growth and Regeneration introduced a report, which had been circulated in advance of the meeting, seeking approval to undertake a full public consultation on the proposed revision to the Council's housing allocations policy.

It was also pointed out that there were a number of typing errors throughout the report and appendices which referred to the proposed change to the local connection rule. It was clarified that the proposal for consultation was for three years.

RESOLVED:

To approve full public consultation for a 12 week period to be undertaken on the proposed revision to the Council's housing allocations policy

44 COMMUNITY ASSET TRANSFER OF HAYWOOD ROAD COMMUNITY CENTRE

The Service Manager Community Relations introduced a report seeking approval for the community asset transfer of Haywood Road Community Centre, from Gedling Borough Council to Haywood Road Community Association by way of a 99 year, full repairing lease.

RESOLVED to:

- 1) Agree to the transfer of Haywood Road Community Centre from Gedling Borough Council to Haywood Road Community Association by way of a 99 year, full repairing lease under a 'peppercorn rent' arrangement In accordance with the Community Asset Transfer Policy; and
- 2) Authorise the Deputy Chief Executive and Director of Finance to approve the terms of the lease.

45 FORWARD PLAN

Consideration was given to a report of the Service Manager, Democratic Services, which had been circulated prior to the meeting, detailing the Executive's draft Forward Plan for the next four month period.

RESOLVED:

To note the report.

46 ANY OTHER ITEMS THE CHAIR CONSIDERS URGENT.

None.

The meeting finished at Time Not Specified

Signed by Chair:
Date:

This page is intentionally left blank



Report to Cabinet

Subject: Release of Sky Lanterns and Helium Balloons within Gedling Borough

Date: 7 November 2019

Author: Mike Hill, Deputy Chief Executive

Wards Affected

All wards.

Purpose

To consider the impact of sky lanterns and helium balloons on the natural environment and wildlife within Gedling borough, and to further consider ways in which the release of sky lanterns and helium balloons can be restricted on council-owned or managed land and property.

Key Decision

This is not a key decision.

Recommendation(s)

Cabinet:

- (a) Authorises the Director of Organisational Development and Democratic Services to introduce a new condition into the Council's temporary licences and events licences prohibiting the release of sky lanterns (also known as Chinese lanterns) and helium balloons on land or property owned and/or controlled by Gedling Borough Council.
- (b) Supports continued monitoring by officers of the complaints and risks associated with the release of helium balloons and sky lanterns within the borough.

1. Background

1.1 In 2013 Defra commissioned a report – *Sky lanterns and helium balloons*:

an assessment of impacts on livestock and the environment”.

- 1.2 Sky Lanterns, also referred to as Chinese lanterns, are essentially small hot air balloons made of paper with an opening at the bottom where a small fire is suspended. The lanterns can be released into the air once lit until they burn out. The Defra report concluded that the main concern regarding sky lanterns was in relation to causing fire, as there have been several significant fires nationally which have been attributed to their use. In respect of helium balloons the report raised concerns in relation to the ingestion of such balloons by animals.
- 1.3 The Defra report also highlighted a number of incidents where sky lanterns and helium balloons had caused risks to aviation. Civil Aviation Authority (CAA) guidelines state that sky lanterns should not be released within 10 nautical miles of an airfield.
- 1.4 Since this Defra report was published, all the local authorities in Wales have banned sky lanterns and helium balloons, and there are now numerous local authorities within England who have taken a range of responses to this issue depending on the significance of the problem in their area.
- 1.5 A number of organisations, including the Fire Service, RSPCA, the CAA, the National Farmers Union (NFU) and the Marine Conservation Society (MCS) have all run campaigns against the release of sky lanterns and/or helium balloons. There have been risks identified by Coastal rescue services in respect of sky lanterns as they can be mistaken for flares
- 1.6 Clearly there are potentially ‘harmful consequences’ to animals, the public and the environment, but the extent of the problem within Gedling Borough is unknown.
- 1.7 Whilst there is no legislation specifically banning the release of sky lanterns and balloons, there are various powers available to local authorities to control the release of sky lanterns and helium balloons on land within an authority’s area. The first of such powers is the power to make a Public Space Protection Order under the Anti-social Behaviour, Crime and Policing Act 2014 (a PSPO). A PSPO could be made on any land in the borough accessible to the public, including Council owned land, prohibiting the release of sky lanterns and helium balloons. In order to make a PSPO the Council must be satisfied the activity to be restricted is:
 - Having, or is likely to have, a detrimental effect on the quality of life of those in the locality
 - Is persistent or continuing in nature; and
 - Is unreasonable

Breaching a prohibition in a PSPO is a criminal offence, a fixed penalty can

be issued if appropriate or the matter prosecuted in the Magistrates' Court. It is unlikely on the information currently held that sufficient evidence could be put forward to justify a PSPO in the borough restricting the release of sky lanterns and helium balloons. Whilst there are risks associated with the release of sky lanterns and helium balloons, there is little evidence at present to suggest this is a persistent or continuing problem in the borough, as such, a PSPO may be considered disproportionate, particularly given the criminal sanctions if the PSPO is breached.

- 1.8 Another potential power available to local authorities to prohibit the release of sky lanterns and helium balloons, certainly on Council owned parks and open spaces would be to amend existing parks byelaws to include such a prohibition. Again, whilst this is an option, there is insufficient evidence at this time that there is a significant problem in the borough, and government guidance is clear that byelaws should only be considered where there is an existing problem. Amending or adding byelaws is certainly not the approach other authorities have taken to tackle this issue. Again, byelaws need to be proportionate, failure to comply with a byelaw can result in criminal sanctions and in this instance there are likely to be more proportionate preventative measures that can be taken to prevent the release of sky lanterns and helium balloons on the Council's parks.
- 1.9 Another way to tackle the release of sky lanterns and helium balloons on Council owned land would be to add an additional condition into Council licences for the use of Council land. Conditions already exist in the Council's terms and conditions for hire of premises which prohibit the release of sky lanterns. By adding an extra condition into the Council's licences for land this prevents the release of such lanterns/balloons at events held on Council land. In reality it is at such events where the release of lanterns or balloons is most likely to occur. A condition on licences would prevent this. Failure to comply with the licence conditions would be a breach of the licence which may result in the Council immediately terminating the licence, in addition, any future award of a licence to that individual or organisation may not be considered favourably. This, in the first instance is a proportionate way to prevent the release of lanterns and balloons on Council land.
- 1.10 If the introduction of a new condition on licences was deemed appropriate, the situation and risks associated with the release of sky lanterns and helium balloons could be monitored in the area and, the authority could write to local parish councils making them aware of these issues, and asking them to consider if they wish to take steps to prohibit their release or sale on their land and/or property. At this stage an amendment to the licence conditions seems a proportionate measure to take, but, should the situation worsen, there are further options open to the Council which Members could consider in future, if necessary.

2. Proposal

- 2.1 It is proposed that Members approve an additional condition to be included in any licences issued by the Council for the use of Council land prohibiting the release of sky lanterns or helium balloons. It is proposed that a delegation is given to the Director for Organisational Development and Democratic Services to introduce such a condition on any future licences issued for events with immediate effect. This is felt to be the most proportionate way to prevent the risks associated with the release of such lanterns and balloons.
- 2.2 It is proposed that any complaints within the Borough in relation to the release of sky lanterns and helium balloons be monitored and, if further action is necessary, the matter will be brought back to Cabinet for further remedies to be considered.

3. Alternative Options

- 3.1 Different methods of prevention have been considered in this report, but the new condition is felt to be the most proportionate when considering the current level of risk in the Borough.
- 3.2 Members could take no action to address this issue, however, evidence has suggested that there are risks associated with the release of lanterns and it is felt appropriate to take some preventative action in relation to this problem.

4. Financial implications

- 4.1 There are no financial implications associated with this report.

5. Appendices

None.

6. Background Papers

Defra Report 2013

7. Reasons for Recommendations

- 7.1 To protect and enhance the environment of Gedling borough whilst reducing the risks to local land, property, livestock and animal health from the release of sky lanterns and helium balloons.

This page is intentionally left blank



Report to Cabinet

Subject: Commitment to improving Mental Health in Gedling Borough

Date: 7th November 2019

Author: Sports and Health Development Officer – Community Relations

Wards Affected

All Wards

Purpose

To obtain a commitment from the Executive to improving mental health within Gedling Borough, through mental wellbeing promotion and mental illness prevention approaches, by signing up to the Prevention Concordat and supporting the Time to Change Pledge.

Key Decision

This is not a Key Decision.

Recommendations

THAT:

- 1) Gedling Borough Council makes a commitment to increasing the focus on the prevention of mental health problems and the promotion of good mental health within Gedling Borough, by signing up to the Prevention Concordat for Better Mental Health;**
- 2) The Chief Executive be authorised to sign the Prevention Concordat/Consensus Statement and approve and sign the Commitment Action Plan; and**
- 3) Cabinet notes and supports the work being undertaken by Officers to explore the feasibility of signing up to the Time to Change Pledge.**

1 Background

- 1.1 According to research carried out by NHS England 1 in 4 people in the UK will experience a mental health problem each year. In England 1 in 6 people report experiencing a common mental health problem (such as anxiety and depression) in any given week.
- 1.2 At the March 2019 Nottinghamshire Health and Wellbeing Board (HWB) meeting, a discussion was held around potential actions which would help promote good mental health across the county (see background paper for further information).
- 1.3 HWB Members agreed the following essential actions to deliver local improvements in mental health:
 - 1) Signing up to the **Prevention Concordat for Better Mental Health** (Appendix A) to increase the focus on the prevention of mental health problems and the promotion of good mental health at a local level.
 - 2) Signing up to the **Time to Change Pledge** (Appendix B) to support ending stigma and discrimination around mental health.
- 1.4 **Prevention Concordat for Better Mental Health**

The Prevention Concordat is a Public Health England (PHE) initiative, to secure an increase in the implementation of public mental health approaches across the whole system. According to PHE taking a prevention-focused approach to improving the public's mental health is shown to make a valuable contribution to achieving a fairer and equitable society.

- 1.5 Signing up to the Concordat provides an opportunity to share the work that Gedling Borough Council is currently doing to create a resilient community. Whilst supporting the momentum in a national shift to support prevention activity and ultimately, through local and national action, to prevent mental health problems and promote good mental health.
- 1.6 Organisations demonstrate their endorsement of this by signing a Consensus Statement, which describes the shared commitment of each organisation to:
 - Increase the focus on prevention and the wider determinants of mental health.
 - Encourage joint cross-sectional action to deliver an increased focus on the prevention of mental health problems and the promotion of good mental health at a local level.

1.7 By agreeing the Consensus Statement, the Council will be giving the following commitments:

- a. To transform the health system, we must increase the focus on prevention and the wider determinants of mental health. We recognise the need for a shift towards prevention-focussed leadership and action throughout the mental health system; and into the wider system. In turn, this will impact positively on the NHS and social care system by enabling early help through the use of upstream interventions.
- b. There must be joint cross-sectoral action to deliver an increased focus on the prevention of mental health problems and the promotion of good mental health at local level. This should draw on the expertise of people with lived experience of mental health problems, and the wider community, to identify solutions and promote equality.
- c. We will promote a prevention-focused approach towards improving the public's mental health, as all our organisations have a role to play.
- d. We will work collaboratively across organisational boundaries and disciplines to secure place-based improvements that are tailored to local needs and assets, in turn increasing sustainability and the effective use of limited resources.
- e. We will build the capacity and capability across our workforce to prevent mental health problems and promote good mental health, as outlined in the Public Mental Health Leadership and Workforce Development Framework Call to Action.
- f. We believe local areas will benefit from adopting the Prevention Concordat for Better Mental Health.
- g. We are committed to supporting local authorities, policy makers, NHS clinical commissioning groups and other commissioners, service providers, employers and the voluntary and community sector to adopt this Concordat and its approach.

1.8 To sign-up, organisations follow a simple protocol this includes; Completing the Prevention Concordat commitment action plan, highlighting a commitment to carry out specific actions, centred on the prevention of mental health problems and promotion of good mental health. The Chief Executive (or appropriate senior leader) of the organisation must commit and sign up to the approved commitment action plan. Examples of Local

Authorities that have already signed the Prevention Concordat to highlight their commitment include: Derby City Council, Bristol City Council, Cherwell District Council and Swindon Borough Council.

1.9 Time to Change Campaign

The Time to Change Employer Pledge is a commitment to changing the way employers and employees think and act about mental health in the workplace.

- 1.10 According to Mind and Rethink Mental Illness, Mental ill-health is the leading cause of sickness absence in the UK, costing an average of £1,035 per employee per year. Over 300,000 people leave their place of work each year due to poor mental health. Organisations who take the Pledge and put their Action Plan in place have found that employees report feeling more supported about issues concerning mental health and are more confident about making managers and colleagues aware of their experience.
- 1.11 The Time to Change Pledge is supported by a 12 month Employer Action Plan. The Pledge and Action Plan supports organisations to put in place best practice interventions and policy, to help staff work in ways that promote a positive mental wellbeing.
- 1.12 Supporting these 2 initiatives contribute to delivering the following corporate priorities in the Gedling Plan 2019-2020:
- Healthy Lifestyles - To promote the health and wellbeing of our residents: Improve health and well-being and reduce health inequalities
- High Performing Council - To be a high performing, efficient and effective council: Maintain a positive working environment and strong employee morale.
- 1.13 The Sport and Health Development Officer of the Community Relations Team works with a range of partners to collaboratively deliver a number of projects and initiatives to achieve the corporate priorities outlined within The Gedling Plan 2019-2020, to promote the health and wellbeing of Gedling Borough residents.
- 1.14 Cabinet will be aware that there are a range of projects and initiatives in place to reduce loneliness, social isolation and support for those experiencing Mental health illness; these include the Arnold Methodist Church Mental Health Befriending Service, Dementia Cafes, the SPRING social prescribing project and the AGE UK Men in Sheds project.

2 Proposal

- 2.1 It is proposed that Gedling Borough Council signs up to the Prevention Concordat for Better Mental Health and that the Chief Executive is authorised to formally sign the Concordat/Consensus Statement to give effect to this. A copy of the draft commitment action plan highlighting the Council's commitment to deliver specific actions centred on the prevention of mental health problems and promotion of good mental health is attached at Appendix A. It is proposed that the Chief Executive be authorised to approve the final version of the action plan and sign it for formal submission to Public Health England.
- 2.2 The Nottinghamshire Health and Wellbeing Board also recommended that organisations sign up to the Time to Change Pledge. This seeks a commitment in the Council's role as an employer, responsibility for which rests with Appointments and Conditions of Service Committee and therefore falls outside the remit of the Executive. Cabinet is however asked to note and support the work currently being undertaken by Officers to explore the feasibility of signing up to the Time to Change Pledge and the supporting Action Plan. A copy of the Action Plan is attached at Appendix B for information.

3 Alternative Options

- 3.1 The alternative is not to sign up to the Prevent Concordat for Better Mental Health and to not explore signing up to the Time to Change Pledge in accordance with the Nottinghamshire Health and Wellbeing Board recommendations. Choosing not to adopt the recommendations may have impact on Gedling Borough Council's current successful relationships with key partners represented at the Nottinghamshire Health and Wellbeing Board.
- 3.2 An alternative option could be to choose a different mechanism to commit to delivering Mental Health prevention in Gedling Borough. This may provide duplication and an ineffective use of resources if the approaches do not align.

4 Financial Implications

- 4.1 There are no immediate financial implications associated with this proposal. Finance required to deliver actions within the proposed plan will be obtained from existing approved budgets and from external sources as and when appropriate.

5 Appendices

5.1 Appendix A – Prevention Concordat for Better Mental Health

5.2 Appendix B – Employer Time to Change Pledge

6 Background Papers

6.1 Nottinghamshire Health and Wellbeing Board Report – Health and Wellbeing Board Actions in Developing Public Mental health Prevention Approaches in Nottinghamshire.

7 Reasons for Recommendations

7.1 Signing up to the Prevention Concordat, enables Nottinghamshire Health and Wellbeing Board Members to deliver consistent and effective mental health prevention planning arrangements within their local area. This whole system approach includes local authorities, the NHS, public, private and the Voluntary Community and Social Enterprise (VCSE) sector organisations.

7.2 Working in an aligned way with key partners in Nottinghamshire will ensure that resources are effectively invested into the prevention and promotion of mental health at a local level.

7.3 Signing up the Prevention Concordat will ensure that Gedling Borough Council receives national recognition in the Council's approach to mental health prevention.

Agenda Item:

REPORT OF THE CHAIR OF THE HEALTH AND WELLBEING BOARD

HEALTH AND WELLBEING BOARD ACTIONS IN DEVELOPING PUBLIC MENTAL HEALTH PREVENTION APPROACHES IN NOTTINGHAMSHIRE

Purpose of the Report

1. To confirm actions agreed by the Health and Wellbeing Board to improve mental health in Nottinghamshire through the development of mental health promotion and mental illness prevention approaches.

Information

2. Mental health is one of the 14 priorities listed within the Healthy and Sustainable Places ambition of the Joint Health and Wellbeing Strategy 2018-22.
3. At a workshop on 6 February 2019 the Board and partners considered the impact of good mental health and mental health resilience on people of all ages in Nottinghamshire and considered what could be achieved to support the promotion of mental health and mental illness prevention through the partnership.
4. The focus of the workshop was to identify ways that the Board could improve mental health, with a focus on those people who work within partner organisations.
5. A Board workshop in April 2019 on Community Resilience, a further Healthy and Sustainable Places ambition, will consider wider community influences on mental health.
6. Table discussions identified what 'good mental health' looks like for partner organisations.
Feedback identified:
 - a. That mental health is hidden and it is not always obvious when people are struggling which could lead to isolation
 - b. Mental health is individual – what works for one person might not work for another
 - c. Good mental health is the ability to manage stress, being resilient and being able to ask for help
 - d. The key to mental health is openness – young people are better at being open about how they feel
 - e. There is a strong link between physical and mental health
 - f. Organisations need to equip managers and staff to recognise the signs of stress and act on them as soon as possible
7. The table discussions also identified potential Public Mental Health approaches which the Board could take forward and feedback included:

- a. Support for the Prevention Concordat and the development of action plans to support practical measures which make a difference
 - b. Partners to sign up to the Time to Change campaign to end stigma and discrimination around mental health problems
 - c. Partner organisations to develop mental health action plans to demonstrate commitment to the Prevention Concordat and Time to Change to include:
 - i. Identifying mental health champions
 - ii. Increasing the number of mental health first aiders within each partner organisation
 - iii. Driving progress to implement the Wellbeing@Work scheme
 - d. Board members to utilise links with schools to encourage mental health resilience for children and young people and to consider potential to extend to parents, carers, grandparents etc.
 - e. Board to explore potential to offer mental health first aid training to elected members in Nottinghamshire to offer support to their local communities
 - f. Board to support a one stop resource for mental health support
 - g. Board to support the development of a mental health resilience app for children and young people in Nottinghamshire.
8. Board members considered the potential benefits and outcomes of implementing these approaches. Most importantly members recognised the benefit of supporting people to develop resilience to avoid mental illness for improving health and wellbeing in Nottinghamshire and reducing the need for mental health services.

Other Options Considered

9. Options were presented and considered during the Board workshop on 6 February 2019.

Reason/s for Recommendation/s

10. The Health and Wellbeing Board recognise the importance of good mental health and have identified these actions which when delivered across the Board partners, have the potential to make a positive impact on mental health in Nottinghamshire.

Statutory and Policy Implications

11. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

12. There are no financial implications arising from this report.

RECOMMENDATION/S

Essential:

Than the Health and Wellbeing Board and individual partners considers and approves the following practical local actions to demonstrate leadership and a commitment in the prevention of mental health problems and the promotion good mental by;

- 1) Signing up to the [The Prevention Concordat for Better Mental Health](#) to increase the focus on the prevention of mental health problems and the promotion of good mental health at a local level.
- 2) Signing up to the [Time to Change](#) campaign to support ending stigma and discrimination around mental health

Desirable:

- 3) Raising Mental Health awareness during [Mental Health awareness week](#) from the 13th to 19th of May 2019, by promoting [Every Mind Matters](#) within your partner organisations
- 4) Utilising links with schools to support the mental health resilience programmes for children and young people
- 5) Undertaking Mental Health First Aid training to increase the number of mental health first aiders within each partner organisation
- 6) At all future HWB meetings, all HWB members offer a commitment to report back to the HWB on the progress in their organisation and local area, in implementing these actions.

Insert name of report author(s) here

Chair of Nottinghamshire Health and Wellbeing Board

For any enquiries about this report please contact:

Dawn Jenkin
Consultant in Public Health
e: dawn1.jenkin@nottsc.gov.uk
t: 0115 9774923

Susan March
Senior Public Health and Commissioning Manager
e: susan.march@nottsc.gov.uk
t: 0115 8040759

Constitutional Comments (EP 22/02/2019)

13. The recommendations fall within the remit of the Health and Wellbeing Board by virtue of its terms of reference.

Financial Comments (OC 25/02/2019)

14. The financial implications are contained within paragraph 12 of this report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- HWB Briefing paper – Developing a Public Mental Health Prevention Approach in Nottinghamshire
- HWB Developing a Public Mental Health Prevention Approach in Nottinghamshire Workshop presentation
- [News release by Broxtowe Borough Council re mental health task force](#)

Electoral Division(s) and Member(s) Affected

- All

See also Chair's Report items:

21. Children and young people's mental health – policy, CAMHS services, funding and education.
22. Mental Health Services for Children and Young People.
23. Don't be left in the dark: children and young people's mental health.
24. Supporting young people's mental health.
25. Finding your own way: mental health and moving from school to higher and further education.
34. Health matters: reducing health inequalities in mental illness.
35. Suicide prevention: cross government plan.
37. Women's Mental Health Taskforce.
53. Mental health and the NHS long term plan.



Protecting and improving the nation's health

Prevention Concordat for Better Mental Health: information required from signatories to the Consensus Statement

We are delighted that you are interested in becoming a signatory to the [Prevention Concordat for Better Mental Health Consensus Statement](#). You will be joining a number of organisations who have committed to working together to prevent mental health problems and promote good mental health through local and national action.

The Prevention Concordat registration process

Step 1. Complete the local Prevention Concordat action plan template below (Attach any supporting documents that you may want to share)

Step 2. Senior leader/CEO of organisation to commit and sign up to approved action plan

Step 3 e-mail your submission to publicmentalhealth@phe.gov.uk

Step 4. Confirmation of receipt

Step 5. A panel will review and approve action plans submitted within one month of submission date;

NB: the team are currently reviewing the process for approving action plans and intend to have a digital process set up moving forward. Please see below.

Registration form

Please answer the questions below:

Lead contact name	Fiona Hextall
Lead contact details	Email: Fiona.Hextall@gedling.gov.uk Telephone number: 0115 9013635
Job title of lead officer	Sports and Health Development Officer
Name of organisation / partnership	Gedling Borough Council
Local authority area (base/head office)	Gedling Borough Council Civic Centre Arnot Hill Park Arnold Nottingham

For further information please contact publicmentalhealth@phe.gov.uk

Post code	NG5 6LU
Weblink	http://www.gedling.gov.uk/
Who are you representing? <i>(e.g. Individual organisation, collaboration, partnership, Local Authority, Clinical Commissioning Group, community group and other, please name)</i>	Gedling Borough Council and the residents of Gedling Borough.
Please tell us more about your organisation's work (no more than 150 words)	<p>Gedling Borough Council has a corporate priority outlined in the Gedling Plan 2019-2020, focused around Healthy Lifestyles. To promote the health and wellbeing of our residents: Improve health and well-being and reduce health inequalities. Gedling Borough Council adopted a Health and Wellbeing Delivery plan in 2018, which supports the themes set out within the Nottinghamshire Health and Wellbeing Strategy under Healthy and Sustainable Places. Improving the mental wellbeing of the Gedling population is therefore a key priority for both Gedling Borough Council and Nottinghamshire County Council.</p> <p>Gedling Borough Council is a member organisation of the Nottinghamshire Health and Wellbeing Board. This provides a platform explore Nottinghamshire's needs to improve health and wellbeing.</p> <p>As an organisation Gedling Borough Council supports a range of health commissioned and non-commissioned community based initiatives and activities that aim to improve mental wellbeing at a local level.</p> <p>The Gedling Health and Wellbeing Delivery group is a mechanism that brings together key health and community partners, to ensure the successful implementation of the key priorities identified within the County Health and Wellbeing strategy at a local level.</p>
What are you currently doing that promotes better mental health?	<ul style="list-style-type: none"> - Actively promoting commissioned mental health support services, such as 'Let's Talk Wellbeing' to the members of the public. Providing venues for drop in services where required. - Promotion of the national PHE campaign Every Mind Matters during Mental Health Awareness week 2019, through communication channels such as; social media, Health and Wellbeing e-newsletter and on TV screens in key council venues. - Delivery of Dementia Friend training across the Borough, increasing residents' awareness around Dementia. Support is also provided to Dementia Memory Café support groups. - Providing support for older people (60+) who identify as being lonely and social isolated through the Social Prescribing scheme SPRIING (Social Prescribing Reducing Isolation IN Gedling).

	<ul style="list-style-type: none"> - Providing community capacity support to community based support groups/organisations such as the Arnold Mental Health Befriending Services and the 4 Seasons Mental Health support group. - Supporting the Nottinghamshire Mental Health Trailblazer project, which aims to support children and young people’s emotional health and wellbeing within selected schools across the Borough. With a key focus on the development of mental health support teams within those schools. - Promotion of national campaigns, local support services and advice to Gedling Borough Council employees through the Nottinghamshire Well@Work workplace health initiative. - Ensuring that the Gedling Health and Wellbeing Delivery Group is used as a platform to bring together key local partners to collaborate and share updates, ideas and resources around the mental health prevention agenda.
<p>Do you have or are you intending on producing a mental health plan or a mental health needs assessment.</p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please specify :</p>
<p>The Prevention Concordat for better mental health highlights the five domain framework for local action</p> <p>Please describe what are you planning to commit to in the next 12 months for your area (see * page 3 for examples to support completion of this section);</p>	
<p>1. Leadership and Direction</p>	<ul style="list-style-type: none"> - Sign up Gedling Borough Council to the Prevention Concordat for Better Mental Health. - Explore the feasibility of signing up Gedling Borough Council to the Time to Change Pledge. - Make a commitment to promote good mental health and prevent mental illness both within the organisation and across the local community. - Continue to utilise the Gedling Health and Wellbeing Delivery group as a mechanism to bring together local partners who share priorities around improving mental wellbeing. - Seek to further bolster linkages with Nottinghamshire Public Health. - Continue to promote Employer responsibility within Gedling Borough Council to promote good mental wellbeing amongst staff. Examples of activities include Staff Mindfulness and Pilates sessions.

<p>2. Understanding local need and assets</p>	<ul style="list-style-type: none"> - The Nottingham and Nottinghamshire Integrated Care System (ICS) developed a Mental Health Strategy in 2018 based on evidence of need. The Health and Wellbeing Board have aligned Mental Health prevention to the ICS Mental Health Prevention work stream which sets out the Mental Health prevention delivery plan - The following JSNAs provide insight on local need: <ul style="list-style-type: none"> - Nottinghamshire Mental Health JSNA 2017 - Nottinghamshire Suicide Prevention JSNA 2016 - The Children and Young People Mental Health JSNA is being refreshed in 2019. - The Emerging Nottinghamshire Homelessness JSNA as has strong links to Mental Health. - Gedling Borough Council will continue to engage and work with members of the local community to develop insight based on local need and lived experience. Examples of engagement mechanisms may include; Gedling Seniors Council and Gedling Youth Council consultation and Locality Co-ordinator engagement within priority localities. - The SPRIING (social prescribing reducing isolation IN Gelding) pilot project has been measuring client's (adults over 60 years) mental wellbeing in a formal evaluation conducted by Nottingham Trent University. A full report will be available post March 2020. - Gedling Borough Council are involved in an insight led community physical activity project in partnership with Active Notts and Nottinghamshire Public Health. Whilst this has a physical activity focus, findings from this insight will include references to mental wellbeing and other wider determinants of health.
<p>3. Working together</p>	<ul style="list-style-type: none"> - Ensure cross-departmental internal collaboration to promote mental wellbeing and the prevention of mental ill health. Especially where the wider determinants of health are apparent. - Continue to bring partners together to promote multi-agency mental health prevention through the Gedling Health and Wellbeing Delivery Group. - Promotion of campaigns and support services to local businesses through the events/communication via the Economic Growth Service Area. - Continue to work on the links between Mental Health and homelessness/ risk of homelessness through Housing and support related partnerships. - Support the new NHS Link Workers to provide appropriate signposting opportunities into community based support groups, to improve the mental wellbeing of patients. - Work with the newly formed Primary Care Networks (PCN) to promote campaigns and local support groups that support mental wellbeing.

<p>4. Taking action</p>	<ul style="list-style-type: none"> - Sign up Gedling Borough Council to the Prevention Concordat for Better Mental Health. - Explore the feasibility of signing up Gedling Borough Council to the Time to Change Pledge. - Support Mental Health Awareness week 2020 by promoting Every Mind Matters across the local community. - Utilise the links with schools, youth centre and community group to support the mental health resilience programmes for children & young people - Increase the number of mental health first aiders and/or individuals attending mental health awareness training within the organisation. - Continue to promote commissioned support services such as Let's Talk Wellbeing both internally and externally. - Promote and provide support to local community based groups/organisations that support individuals' mental wellbeing. - Continue to support socially isolated people in the community, by linking them into appropriate support services. - Promote the use of Leisure Centres, Parks, Allotments and open green spaces and the positive impact they can have on mental wellbeing. - Create better links to GPs and the new social prescribing Link Workers through the PCNs. - Seeking to bolster support for people who are homeless to access wider support services.
<p>5. Defining success</p>	<p>At a county level, progress of each District/Borough will be monitored at the start of each HWB meeting by asking each Board member:</p> <ol style="list-style-type: none"> 1. Has your organisation signed up to the prevention concordat? 2. Has your organisation signed up to the Time to Change campaign? 3. How many mental health first aiders are trained within your organisation? <p>At a local Borough level the development of the progress will be monitored through the Gedling Health and Wellbeing Delivery Group.</p>
<p>What is the impact you are looking to measure and how do you think you will measure it?</p>	<p>The above outputs and outcomes defined by the HWB will be recorded at the start of each HWB meeting.</p> <p>The Gedling Health and Wellbeing Delivery Group will be used as a platform to measure the impact/improvements across the local community in relation to preventing mental illness and promoting mental health. This will be measured through case studies and examples of reflective learning, which can be cross referenced and supported by local level mental health data.</p>
<p>Is your organisation/ partnership happy to provide key impact headlines when contacted related to the commitment specified? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>	

The purpose of this information is to support us to measure progress of the programme and inspire others. Information requests will not occur more than once a year.

Upload signature and organisation logo

In your submission please attach any additional documents that you may want to share to support your commitments e.g. strategies, plans project outlines.

****What do we mean by prevention planning?***

You may already be doing excellent work in relation to prevention planning that you are eager to share however here are a few examples for you to think about

What does good look like; the framework for effective planning for better mental health in all local areas is evidence based and consists of five steps to delivery:

Steps	Partnerships	Organisations	Communities
Leadership and Direction	<p>Identified lead organisation within the partnership for prevention of mental illness and promotion of good mental health</p> <p>Designated mental health prevention champion at a senior officer level in each organisation</p> <p>Shared vision statement for prevention and promotion that all have signed up to</p> <p>Employer responsibility to promote good mental wellbeing amongst their staff – what activity has been taken</p>	<p>Designated mental health prevention champion at a senior officer level in each organisation</p> <p>Support and development is given to roles that champion mental health prevention</p> <p>A clear vision for mental health promotion and prevention that fits across the whole organisation , involving all departments and functions and is integrated in all plans and strategies</p> <p>Employer responsibility to promote good mental wellbeing amongst their staff – what activity has been taken</p>	<p>An identified mental health prevention champion e.g. a local board member or community representative</p> <p>A shared vision and commitment to promote good mental health and prevent mental illness within the community</p> <p>Engagement within local partnerships to advocate for and meet community needs</p> <p>Employer responsibility to promote good mental wellbeing amongst their staff – what activity has been taken</p>
Understanding local need and assets	Local Authority led Joint Strategic Needs Assessment	Mental health prevention needs assessment of targeted populations e.g. prison population, parents, Black and	Asking questions of individuals, groups and families within the community about their mental health

	<p>with a mental health prevention focus</p> <p>Mental Health Equity Audits across the partnership</p> <p>Collaborative analysis of local information and intelligence sharing</p> <p>Real time surveillance of suicide data</p> <p>Engagement with communities to gain insight into their needs and assets</p>	<p>Minority Ethnic or Black, Asian and Minority Ethnic (BAME) , LGBTQ</p> <p>Engagement with communities to gain insight into their needs and assets</p>	<p>and wellbeing and what influences it e.g. use of WEMWEBs</p> <p>Engagement events and opportunities that enable citizens to share views and participate in decision making</p>
<p>Working together</p>	<p>Working together in collaboration across a number of organisations on agreed prevention priorities, shared plans and strategies</p> <p>Involve local communities, including those with lived experience in planning;</p>	<p>Seeking collaboration with other organisations and working collaboratively within the organisation to address issues related to the promotion of mental wellbeing and the prevention of mental ill health e.g. multi agency suicide prevention plan, mental wellbeing plan</p> <p>Working with local communities and involving those with lived experience in planning</p> <p>Partnership working with local stakeholders including the LA and NHS- examples of how they have worked in partnership</p>	<p>Coming together with other community groups and/or working with local partnerships</p> <p>Involving those with lived experience in planning and delivery</p> <p>Partnership working with local stakeholders including the LA and NHS- examples of how they have worked in partnership</p>

Taking action	<p>Delivery of partnership plans and strategies</p> <p>Shared prioritisation and resources</p> <p>Mental Health Impact Assessments to integrate mental health prevention into partnership plans and strategies</p> <p>Campaigns- examples of how they have supported local or national campaigns e.g. Time to Change</p> <p>Supporting recovery of those already in the MH system</p> <p>Work in communities and examples of how they have engaged people with lived experience in the design and delivery of service</p>	<p>Delivery of an organisational plan and/or strategy that has clear identified priorities and resource to support implementation.</p> <p>Prevention activity across the whole of the organisation</p> <p>Developing the workforce's knowledge and skills in promotion and prevention.</p> <p>Campaigns- examples of how they have supported local or national campaigns e.g. Time to Change</p> <p>Supporting recovery of those already in the MH system</p> <p>Work in communities and examples of how they have engaged people with lived experience in the design and delivery of service</p>	<p>Programmes of local activity that promote better mental health.</p> <p>Enable citizens and communities to take action to promote better mental health.</p> <p>Campaigns- examples of how they have supported local or national campaigns e.g. Time to Change</p> <p>Supporting recovery of those already in the MH system</p> <p>Work in communities and examples of how they have engaged people with lived experience in the design and delivery of service</p>
Defining success	<p>Agreed outputs and outcomes across all partners that demonstrate delivery of the plans , level of partnership engagement and the measurement of impact/</p>	<p>Agreed outputs and outcomes across the organisation that demonstrate delivery of plans , level of partnership engagement and the measurement of impact/ improvements in local communities in relation to preventing</p>	<p>Measuring the impact of activity on people's mental health and wellbeing in local communities</p>

	improvements in local communities in relation to preventing mental illness and promoting mental health	mental illness and promoting mental health	
--	--	--	--

time to change

let's end mental health discrimination

Employer Pledge Action Plan

In order to continue with your request to sign the Employer Pledge, please complete this document and upload it to our website [here](#).

We ask that you submit your plan a **minimum of eight weeks** before the date of your pledge signing to allow us time to feedback on your plan and commission your pledge board.

It's not a problem if your action plan is still a draft at this stage. You can add to and develop your plan at any time as we encourage organisations to think about their action plan as a living document.

When you upload your plan to the website you will need the following documents/information:

- The completed Employer Pledge action plan
- The date and time of your signing
- Who is signing on behalf of your organisation
- Where the signing is taking place
- a copy of your logo in JPG format

You can find a full guide on how to fill out your action plan, along with an explanation of the nine key principles listed in the plan [here](#).

Employer Pledge Action Plan Template

Action plan principle	Activity description <i>List at least one tangible activity your organisation has planned to tackle mental health stigma and discrimination for each action plan principle.</i>	Internal lead(s) <i>Outline who is responsible for each activity</i>	Timescales <i>Provide planned timescales and dates</i>	Performance measure(s) <i>Outline how you will monitor impact and success</i>
<p>Demonstrate senior level buy-in</p> <p>How will you show that your senior leaders are committed to addressing mental health in the workplace?</p> <p>How will your Pledge Signing activities demonstrate commitment from your senior leaders?</p>				
<p>Demonstrate accountability and recruit Employee Champions</p> <p>Measuring the impact of your plan from the beginning is important. How will you ensure that this action plan is</p>				

time to change

let's end mental health discrimination

Page 37

<p>successfully implemented?</p> <p>Employee Champions can help you implement these actions, how will you recruit and share the action plan with your Champions?</p> <p>How frequently will your champions meet to check the action points in this plan?</p> <p>How will you ensure that you support your Employee Champions on an ongoing basis?</p> <p>More information on Employee Champions here.</p>				
<p>Raise awareness about mental health</p> <p>How will you get your employees talking about mental health?</p>				
<p>Update and implement policies to address mental</p>				



Funded by



Page 3

time to change

let's end mental health discrimination

Page 38

<p>health problems in the workplace</p> <p>How easy is it for an employee struggling with a mental health problem, or their line manager, to find out how your organisation will treat them?</p> <p>How can you change your policies to encourage those with mental health problems to come forward?</p> <p>Please demonstrate how your will reach will be inclusive of staff from diverse backgrounds, for example; staff who identify as either LGBTQIA, BAME, Disabled or as part of a Faith Based Group.</p>				
<p>Ask your employees to share their personal experiences of mental health problems</p>				



Funded by



Page 4

time to change

let's end mental health discrimination

Page 39

<p>How will you get your employees to share their experience of mental health problems at an organisation-wide level? e.g through intranet posts or newsletters</p>				
<p>Equip line managers to have conversations about mental health</p> <p>How will you ensure all of your line managers feel comfortable discussing mental health with their line reports?</p>				
<p>Provide information about mental health and signpost to support services</p> <p>How will you ensure your employees have easy access to information on mental health and where to find help?</p>				



Funded by



Page 5

Tell the world about your Employer Pledge commitment!

Website summary

Once you have signed the Pledge we will add your logo to our pledge wall of [employer case studies](#) within **ten working days** of your event. Please supply us with a summary of your pledge commitment and any activity you are planning on doing to accompany your logo. **Please note:** we may edit the text before it is published on the website.

Page 40

Have you:

- ✓ Completed your action plan?
- ✓ Written a website summary of your activity?
- ✓ Got a copy of your logo in JPG format?
- ✓ Arranged a date for your signing?
- ✓ Got the name of who is signing the pledge on behalf of your organisation?
- ✓ Arranged a location for the signing?

If the answer to all of the above is yes, please submit this information to our website [here](#).



Report to Cabinet

Subject: Draft Sport and Leisure Activity Strategy

Date: 7 November 2019

Author: Leisure Transformation Manager

Wards Affected

All

Purpose

The purpose of this report is to update Cabinet on the preparation of a Sport and Leisure Activity Strategy and to seek approval to go out to consultation on the draft Strategy.

Key Decision

This is a key decision as the strategy is likely to have a significant effect on communities living or working in the Borough.

Recommendation(s)

THAT:

- 1) Cabinet agree for the draft Sport and Physical Activity Strategy to go out to consultation for two weeks to ensure it identifies and includes all of the target areas from extensive initial engagement and consultation held earlier in the year.**

1 Background

- 1.1 The Gedling Plan identified 'Healthy Lifestyles' as a priority with a key area particularly around improving and promoting health and wellbeing of our residents. Gedling Borough Council (GBC) is committed to ensuring that our residents are given the opportunity to engage in sport and physical activity.
- 1.2 Developing a Sport and Physical Activity Strategy was a key action in the Gedling Plan which identified that the Council would support physically active lifestyles by:
 1. Developing a Sport and Physical Activity Strategy
 2. Developing an Investment Plan for our leisure facilities
 3. Developing investment opportunities into sport outreach programmes
 4. Maximising income generation at the leisure facilities
- 1.3 The Sport, Leisure and Culture Consultancy (SLC) were appointed for the preparation of the Sport and Physical Activity Strategy and were part funded by Sport England for this work.
- 1.4 The draft Sport and Physical Activity Strategy for Gedling outlines the importance of being physically active, the key health issues for Gedling, the areas of lower participation rates and the financial cost of inactivity in Gedling. The draft Sport and Physical Activity Strategy is informed by the findings from extensive public, sports clubs/users, partners and stakeholder consultation that took place earlier in the year.
- 1.5 Consultation took place with the following; Sport England, Active Notts, core National Governing bodies, Nottingham County Council, public health departments and local schools. Internal stakeholders were the Council's planning department, parks and open spaces department, communities team and leisure services.
- 1.6 Consultation via focus groups was undertaken by the Council. Three group sessions were held: A Senior Council, Newstead Youth Club and a joint Juniors and Seniors Council. The key areas for discussion at these focus groups were:
 - Participants' understanding of "sport" and "physical activity"
 - Their current and desired levels of activity, perceptions of

healthy levels of physical activity

- Barriers to being more physically active
- Motivations for being physical active
- Enablers and opportunities to encourage physical activity.

1.7 The Council hosted and distributed an online survey through their communications network asking local residents to contribute their insight and views to the development of a sport and physical activity strategy. The aim of the survey was to seek feedback from residents on their own levels of physical activity, the barriers that may prevent local people from being more physically active and their perceptions of the Council's existing facilities and service provision.

1.8 Engagement was also undertaken with local sports clubs via an online questionnaire to seek their views on current opportunities for sport and physical activity in the local area and how any challenges can be overcome in the future.

1.9 This draft Strategy uses the data from Active Notts and information from the consultation to identify key outcomes for the Strategy. The draft Sport and Physical Activity Strategy is also informed by the findings from extensive public, partner and stakeholder consultation and as a result, the following strategic outcomes have been identified in the draft Strategy:

1. *get more people more active, more often*

2. *increase participation in three target areas:*

a. *Those aged 55+*

b. *Those with a limiting illness/disability*

c. *Children and young people*

3. *Improving access / signposting to Sport, Physical Activity and Mental Health Opportunities*

4. *Contributing to community cohesion and isolation through sport and physical activity*

1.10 In order to achieve the strategic objectives, the Council and partners are developing a detailed action plan (set out in the draft Strategy) which will cover the following themed areas:

- **Active People**
- **Active Partnerships**
- **Active Environments**
- **Active Places**

- 1.11 The draft Strategy outlines some example actions that could be taken to meet the objectives and a suite of key performance indicators are included in Appendix 1 to the report.
- 1.12 Whilst extensive consultation has already been carried out to feed into the preparation of the draft Strategy, now the Strategy has been drafted, formal consultation is sought on the draft version. The consultation for two weeks is with the stakeholders, partners and the public, to confirm that they endorse the outcomes in the Strategy and it enables consultees to provide suggestions as to how these outcomes can be met and monitored. This consultation will include online presentations and all of the original stakeholders/partners/clubs will be emailed and asked to provide feedback.
- 1.13 The Council has a legal obligation to consult with the public for a reasonable period on key Strategies and Policies. The Council deem that the two-week period of consultation is reasonable given that there has already been extensive consultation in the formation of this Strategy.
- 1.14 Following the additional consultation, the findings and comments will be considered in the preparation of the final version of the Sport and Physical Activity Strategy which will come back to Cabinet for approval and adoption. The final version will be branded and be in line visually with all other strategic documentation that the Council has.
- 1.15 An Equality Impact Assessment has been completed and is attached as Appendix 2 to this report. The final Sport and Physical Activity Strategy should be seen to have a positive effect on the target areas outlined in paragraph 1.9 which will in turn aid the Borough to impact the priority area of supporting healthier lifestyles.

2 Proposal

- 2.1 It is proposed that Members note the extensive consultation that has already been undertaken in the preparation of the draft Sports and Physical Activity Strategy and approve a further consultation with the public and stakeholders for a period of two weeks on the draft Strategy at Appendix 1 to this report, in line with this report.

3 Alternative Options

- 3.1 That Members do not approve consultation on the draft Sport and Physical Activity Strategy or approve consultation for a longer period. Gedling Borough Council does not currently have a Sport and Physical Activity Strategy and legally it is not a statutory requirement but this is included as part of the Gedling Plan and is essential to inform investment into facilities or programmes. Consultation on such a document is necessary to ensure all relevant stakeholders and the public have the opportunity to feed into the document. An informal extensive consultation has already been carried out to feed into the preparation of the draft Strategy and the feedback from that consultation has been incorporated into the draft. A further period of consultation is deemed necessary on the draft version to ensure the final Strategy is a collaborative document which includes accurate data to formulate the right outcomes and objectives. Given the amount of consultation that has already been undertaken on the preparation of the document, it is felt that a period of 2 weeks is sufficient for this second phase.
- 3.2 That Members approve a different draft Strategy to go out for consultation. This is not recommended as this current draft strategy is based on extensive data and stakeholder feedback.

4 Financial Implications

- 4.1 There are no financial implications in respect of the consultation on the draft Sport and Physical Activity Strategy but should the Council adopt the final version of the Strategy then there may be implications if the Council wish to change the way that the leisure service runs and what is included. SLC have been instructed to prepare the draft Strategy and this has been partly funded by Sport England.

5 Appendices

- 5.1 Appendix 1 - Draft Sport and Physical Activity Strategy.
- 5.1 Appendix 2 - Equality Impact Assessment

6 Background Papers

- 6.1 Gedling Plan

7 Reasons for Recommendations

- 7.1 To ensure that the views of the public and stakeholders are sought on the draft version of the Sports and Physical Activity Strategy prior to the final

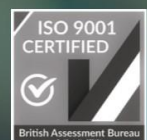
version of the Sport and Physical Activity Strategy being considered for adoption. This Strategy as highlighted throughout the report will be a key document for the future of the leisure services and Gedling.



Sport & Physical Activity Strategy

Gedling Borough Council

2020 – 2025



DOCUMENT CONTROL

Amendment History

Version No.	Date	File Reference	Author	Remarks/Changes
0.1	24/9/19	Draft Report Ver 0.1	DR	First Draft
0.2	25/9/19	Draft Report Ver 0.2	AD	QA
1.0	25/9/19	Draft Report Ver 1.0	DR	Draft to client
2.0	29/9/19	Draft Report Ver 2.o	DR	Draft following initial GBC comments

Sign-off List

Name	Position	Date	Remarks
David Rushton	Director	25/9/19	Approved

Distribution List

Name	Position	Date
Debbie Roberts	Leisure Transformation Manager	25/9/19

Contents

1	INTRODUCTION AND BACKGROUND.....	2
2	WHY DOES GEDLING NEED A SPORT AND PHYSICAL ACTIVITY STRATEGY?	3
2.1	Introduction.....	3
2.2	Key Health Issues for Gedling	3
2.3	The Cost of Inactivity	4
3	WHAT ARE RESIDENTS AND OTHER STAKEHOLDERS TELLING US?	6
3.1	Introduction.....	6
3.2	Consultation Findings	6
4	WHAT ARE THE PRIORITIES FOR GEDLING?	8
4.1	Strategic Framework.....	8
4.2	Strategic Priorities	8
4.3	Measuring our Progress.....	10
5	ACTION PLANS THEMES.....	11
6	APPENDIX 1: PERFORMANCE INDICATORS	16

1 INTRODUCTION AND BACKGROUND

1.1.1 Gedling Borough Council (GBC) is committed to ensuring our residents are given the opportunity to engage in sport and physical activity. We believe that increased participation in sport and physical activity will help the Council to achieve its vision and priorities in the Gedling Plan (2019 -2020) “Serving people Improving Lives” through:

- Strong and Dynamic Communities
- High Performing Council
- Vibrant Economy
- Sustainable Environment and
- Healthy Lifestyles.

1.1.2 Based upon the 2017/18 Active Lives survey, 63.7% of adults participate in sport and active recreation for 30 minutes three times per week, above the national average. Whilst this shows progress there is a significant agenda still to deliver with 24.1% of adults in Gedling inactive, undertaking less than 30 minutes of physical activity each week.

1.1.3 The Council has maintained investment in sport and leisure despite reductions in government grant to the Council over the past five years. It is looking at an investment plan to modernise its sport and leisure facilities to ensure that they are fit for purpose for the next generation.

1.1.4 Gedling has continued to invest in its award-winning parks including Arnot Hill Park with its play facilities bowling green, skate park and ball courts; and Gedling Country Park with 580 acres of open space, footpaths and wildlife.

1.1.5 Development activity is based on outreach programmes in local communities including the county’s obesity prevention and weight management service.

1.1.6 We have undertaken substantial consultation for this Strategy including:

- Residents survey
- Sport England
- Active Notts
- Core National Governing Bodies
- Local schools
- Nottingham County Council
- Public Health and Greater Nottingham Clinical Commissioning Partnership
- Adult Social Care and Children’s Services.

1.1.7 This new Sport and Physical Activity Strategy, covering the period 2020 to 2025, provides Gedling with a clear direction for the services the Council delivers directly and those delivered by its partners who have worked closely with us in its development.

2 WHY DOES GEDLING NEED A SPORT AND PHYSICAL ACTIVITY STRATEGY?

2.1 Introduction

2.1.1 The Council and its partners recognise that compared to most areas Gedling has good capacity to deliver physical activity opportunities through its sport and leisure facilities, open spaces, schools, and parishes.

2.1.2 However, in the face of increasingly scarce resources for public services, the Council and its partners want to ensure that services are focused in areas that will make the most difference to local people. Crucially the nation and the Borough face some significant public health challenges which physical activity can play a key role in addressing.

2.2 Key Health Issues for Gedling

2.2.1 There are a number of key health issues where increased physical activity can play a part in addressing as shown in Figure 1:

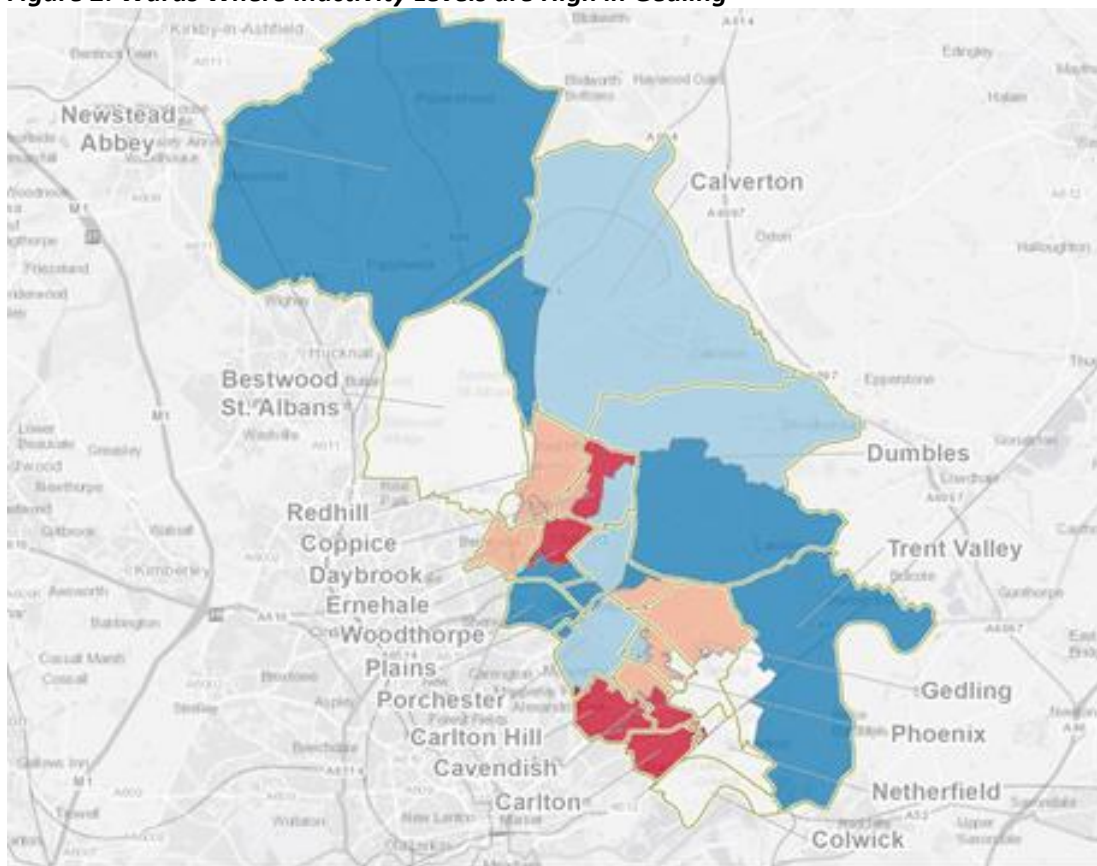
Figure 1: Health Issues in Gedling¹



2.2.2 There are particular wards within Gedling that have lower than average levels of physical activity. These are highlighted in the red/light red zones on Figure 2. In these areas 24.6% or more of residents are inactive (undertaking less than 30 minutes of moderate intensity physical activity each week).

¹ Sources: Health and Social Care Information Centre NCMP (2016). Notts JSNA. Sport England Active Lives Data.

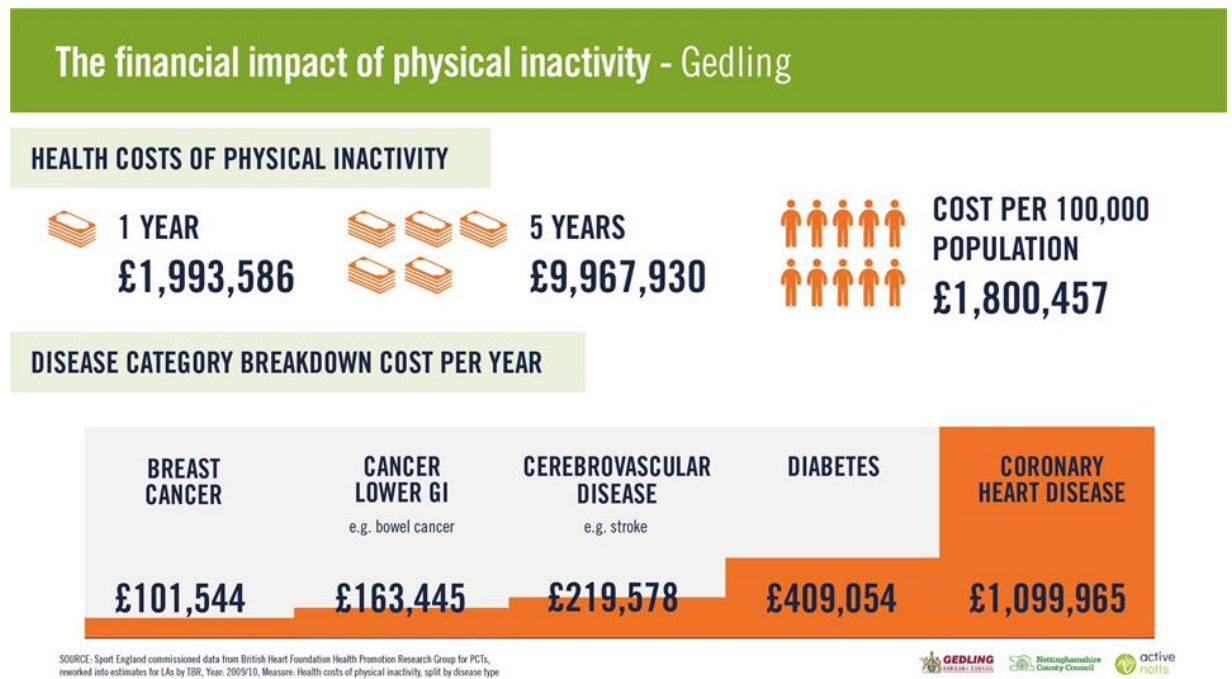
Figure 2: Wards Where Inactivity Levels are High in Gedling



2.3 The Cost of Inactivity

- 2.3.1 The cost of inactivity to public services in Gedling is substantial. Physical activity is proven to be beneficial to the prevention of cancer, cerebrovascular disease, diabetes and coronary heart disease. There are also substantial benefits of physical activity on mental health and wellbeing.
- 2.3.2 Figure 3 provides an estimate of the cost of physical inactivity in Gedling undertaken by Sport England and The British Heart Foundation (2010/11).

Figure 3: Financial Impact of Inactivity in Gedling



3 WHAT ARE RESIDENTS AND OTHER STAKEHOLDERS TELLING US?

3.1 Introduction

3.1.1 The Council has undertaken consultation with a variety of stakeholders which has directly informed the development of this Sport and Physical Activity Strategy.

3.1.2 Key external stakeholders were as follows: Sport England, Active Notts (County Sports Partnership), core National Governing Bodies, Nottingham County Council (NCC), NCC Public Health and local Schools. Key internal stakeholders were GBC planning department, GBC parks and open spaces department and Gedling Homes.

3.1.3 Consultation via focus groups was undertaken by GBC. Three group sessions were held: A Senior Council, Newstead Youth Club and a joint Juniors and Seniors Council The key areas for discussion at these focus groups were:

- Participants' understanding of "sport" and "physical activity"
- Their current and desired levels of activity, perceptions of healthy levels of physical activity
- Barriers to being more physically active
- Motivations for being physical active
- Enablers and opportunities to encourage physical activity.

3.1.4 The Council hosted and distributed an online survey through their communications network asking local residents contribute their insight and views to the development of a sport and physical activity strategy. The aim of the survey was to seek feedback from residents on their own levels of physical activity, the barriers that may prevent local people from being more physically active and their perceptions of GBC's existing facilities and service provision.

3.1.5 Engagement was also undertaken with local sports clubs via an online questionnaire to seek their views on current opportunities for sport and physical activity in the local area and how any challenges can be overcome in the future.

3.2 Consultation Findings

3.2.1 Key highlights from the consultation are shown in Figure 4.

Figure 4 Consultation Highlights



3.2.2 The Sport and Physical Activity Strategy is informed by the findings from consultation.

4 WHAT ARE THE PRIORITIES FOR GEDLING?

4.1 Strategic Framework

4.1.1 The Sport and Physical Strategy links into the Council’s strategic framework and Gedling Plan (2019 – 2020) as shown in Figure 5.

Figure 5: Strategic Framework



4.2 Strategic Priorities

4.2.1 The Strategic priorities for Health and Wellbeing in the Gedling Plan are:

1. Improve health and wellbeing to reduce health inequalities.
2. Support physically active lifestyles.
3. Increase recreational activities and users to parks and open spaces.
4. Reduce loneliness and isolation.

4.2.2 The Council and its partners have developed a clear vision for Sport and Physical Activity in Gedling:

“Everyone to be more active, more often”

4.2.3 This vision is consistent with national policy and can encompass all aspects of physical activity including sport, health and fitness, walking and cycling etc.

4.2.4 Based on the insight and consultation the Council has developed strategic objectives for sport and physical activity. Table 1 sets out these objectives and why they are important.

Table 1: Strategic Objectives – Sport and Physical Activity Strategy

Strategic Objective	Why this is important
<p>1) More People, More Active, More Often</p>	<ul style="list-style-type: none"> • Obesity and related illnesses such as diabetes and heart disease are now affecting more people in the Country and Borough than ever • Diabetes and heart disease are major causes of premature death • The cost to the NHS of treating these illnesses is significant • Regular exercise as part of a healthy lifestyle is proven to reduce the risk of obesity and its associated illnesses.
<p>2) Increasing participation amongst target groups and localities</p> <p>Target groups:</p> <ul style="list-style-type: none"> a. Those aged 55+ b. Those with a limiting illness/disability c. Children and young people. <p>Localities identified in Figure 2.</p>	<ul style="list-style-type: none"> • There are a number of local communities that do not have access to, or engage with physical activity opportunities such as leisure facilities • The Council and its partners need to consider all residents including the harder to reach groups • There are groups where exercise participation is comparatively low and the Council and its partners need to take a targeted approach. • Young people in the country and Borough are more obese than ever and this trend is set to get worse • Young people face a potentially sedentary lifestyle as they are unlikely to have physically active jobs and leisure time revolves more around information technology related pass times such as social media and electronic games • Obesity at an early age is likely to bring forward related illnesses • Gedling has an ageing population • Accidents due to falls amongst older people can be reduced through specific physical activity • It is important to ensure that older people have the best possible quality life and physical activity will sustain and improve their health and has social and wellbeing benefits.
<p>3) Improving access / signposting to Sport and physical Activity Opportunities</p>	<ul style="list-style-type: none"> • Gedling benefits from a good physical activity infrastructure that includes indoor and outdoor provision which has capacity for more users • Consultation revealed a need for better signposting is needed towards activity opportunities • More efficient use of current infrastructure • Modern expectations are for better electronically

Strategic Objective	Why this is important
	sourced information for services <ul style="list-style-type: none"> • Access to services is a barrier to participation.
4) Contributing to community cohesion through sport and physical activity	<ul style="list-style-type: none"> • Sport and physical activity can be a fun and a way for meeting friends • Clubs and societies that are local and sustainable are formed on the back of sport and physical activity • Community safety and anti-social behaviour can be addressed through diversionary activities, particularly for young people • Sport and physical activity groups can be beneficial for mental health and reducing isolation.

4.3 Measuring our Progress

4.3.1 A new set of performance indicators has been developed to measure the effectiveness of interventions against the new Strategy. These are detailed in Appendix 1.

5 ACTION PLANS THEMES

5.1.1 In order to achieve the strategic objectives, the Council and partners are developing a detailed action plan which will cover the following themed areas:

- Active People
- Active Partnerships
- Active Environments
- Active Places.

5.1.2 Table 2 provides example actions against the key themes for the action plan.

Table 2: Action Plan Themes

Active People Objectives	Example actions
1. To increase physical activity levels amongst people living in the least active areas of the Borough.	<ul style="list-style-type: none"> • Collate/ gather further insight on inactive and less active residents and geographical (ward level) areas where health inequalities exist. • Identify and agree a set of baseline health and physical activity indicators.
2. To increase physical activity levels amongst groups of people where inactivity inequalities are the greatest e.g. those with a disability, older people and women and girls.	<ul style="list-style-type: none"> • Collate /gather continuous insight on inactive and less active residents and where specific inequalities exist for certain demographic profiles of residents. • Ensure this insight is used to identify target audiences where resources and interventions should be focused the most.
3. To adopt a resident-led and insight-led approach to developing, delivering and monitoring the impact of the strategy.	<ul style="list-style-type: none"> • Adopt co-design principles when developing new interventions and ensure this is resident led • Create a monitoring and evaluation framework and consider partnerships with academic institutions to support the delivery of this framework.
4. To advocate a greater use of innovation and technology in interventions that are designed to increase physical activity.	<ul style="list-style-type: none"> • Review strengths and opportunities of UK and world-wide exemplars of innovate ways to engage people and create lifelong behaviour change. • A specific focus of research will be on identifying successful uses of technology to increase physical activity.
5. To develop new and sustainable local community programmes to encourage more people to adopt healthier lifestyles.	<ul style="list-style-type: none"> • Utilising insight gathered for objectives 1 and 2, work with community stakeholders and leaders to develop a range of community programmes designed by local people. • Produce and deliver a marketing and communications plan for the new Strategy that effectively engages people at a local level.

Active People Objectives	Example actions
<p>6. To facilitate long term behaviour change through improving awareness of the benefits and local opportunities to be active.</p>	<ul style="list-style-type: none"> • Identify and agree a method of ensuring insight regarding what works and what doesn't work in terms of behaviour change is gathered. • Ensure learning through the delivery of the strategy is recorded and used in future planning and design of activity interventions.

Active Partnerships Objectives	Example actions
<p>1. To improve the reach and impact of Leisure Centres and Community Facilities on increasing physical activity through a whole system approach</p>	<ul style="list-style-type: none"> • Undertake leisure investment and transformation strategy • Using available insight, identify potential new places where new associated networks should be explored and established.
<p>2. To encourage residents to take an active role in their communities to promote the benefits of physical activity and create opportunities for physical activity</p>	<ul style="list-style-type: none"> • Consider models of delivery such as Distributed Leadership, Asset-based Community Development and place-based approaches to designing and delivering programmes. • Identify and support trusted community champions or individuals who can more effectively engage with hard to reach community groups.
<p>3. To tackle inactivity using effective local networks which engage with and empower local people to increase their activity levels</p>	<ul style="list-style-type: none"> • Identify good practice examples of community empowerment in the context of increasing physical activity such as the Birmingham Active Wellbeing Project where the use of 'Crowds' (groups of local citizens who want to see positive changes in their community) that feel confident enough to tell their stories and ideas to make their communities healthier and happier places to live.
<p>4. Increase capacity for GBC to work in partnership and enable communities.</p>	<ul style="list-style-type: none"> • Develop and expand outreach and community enablement resources within GBC.

Active Environment Objectives	Example actions
<p>1. To design and implement a sustainable travel plan for all schools</p>	<ul style="list-style-type: none"> • Identify examples of successful sustainability travel plans already in place at some schools and collate evidence of their impact in order to successfully engage schools in target locations in the Borough.
<p>2. To increase physical activity in all parks and open spaces</p>	<ul style="list-style-type: none"> • Establish a clear vision for each of the different parks and open spaces in terms of their purpose, use and role in providing

Active Environment Objectives	Example actions
	<p>opportunities to be physically active.</p> <ul style="list-style-type: none"> Identify key 'Active Partners for Parks' and support the coordination of interventions and programmes at a local level linking with friends and community groups. Support capacity building of community groups to take greater ownership of their Parks and local interventions and programmes.
3. To positively influence planning developments to support increased physical activity	<ul style="list-style-type: none"> Liaise with Sport England to identify best practice design principles for confident, active travel and communicate this to strategic leaders, planners and developers.
4. To provide safer places to ride bikes for pleasure.	<ul style="list-style-type: none"> Increase awareness, through a marketing campaign, of the top 5 safe cycling routes for residents to ride their bikes for pleasure.
5. To improve the quality and safety of streets and neighbourhood 'grey spaces' for healthy physical activity and play	<ul style="list-style-type: none"> In target locations where activity is lowest, identify opportunities where streets and grey spaces could be better utilised for physical activity. Explore and test the use of initiatives such as doorstep sports and free bootcamp activities in local streets

Active Place Objectives	Example actions
1. To transform Gedling's leisure facility stock to provide a modern service that is sustainable.	<ul style="list-style-type: none"> Identify community need to design and deliver a leisure facility portfolio for the borough which can sustainably meet residents' sport and physical activity needs
2. To maximise use of community assets, particularly in target locations by target audiences.	<ul style="list-style-type: none"> Identify key community assets which exist in target geographical locations through an asset-mapping exercise. Identify ways which these assets could be improved (access, programming, awareness etc.) to be better utilised for physical activity.
3. To ensure leisure facilities are sustainable, efficient and effective at increasing participation by inactive people in the least active areas of the Borough	<ul style="list-style-type: none"> Through the forthcoming leisure transformation, maximise the opportunity to improve leisure centres as a core place where inactive people go to start building more exercise into their daily lives Ensure that Gedling's leisure portfolio has the most efficient and effective management model.

Active Place Objectives	Example actions
4. To create active places and active communities through active design	<ul style="list-style-type: none">• Invite Sport England to run a briefing session relating to active design principles and examples of where this has worked well elsewhere in increasing physical activity.

APPENDICES

6 APPENDIX 1: PERFORMANCE INDICATORS

Strategic Objective	Performance Indicators
Core Indicators	<ul style="list-style-type: none"> • Overall throughput at venues • Active Lives Data
<p>1) More People, More Active, More Often</p>	<ul style="list-style-type: none"> a. Number of Gedling residents (aged 16+) participating in leisure centres and outreach programmes once per week as a percentage of the total in the Local Authority Area (inactive) b. Number of Gedling residents (aged 16+) participating in leisure centres and outreach programmes twice per week as a percentage of the total in the Local Authority Area (fairly active) c. Number of Gedling residents (aged 16+) participating in leisure centres and outreach programmes three times per week as a percentage of the total in the Local Authority Area (active) d. Percentage residents captured through data moving from inactive to fairly active e. Percentage residents captured through data moving from fairly active to active
<p>2) Increasing participation amongst target groups and localities</p> <p>Priority groups:</p> <ul style="list-style-type: none"> • Those aged 55+ • Those with a limiting illness/disability • Children and young people • BME background. 	<ul style="list-style-type: none"> a) Percentage of priority group who are residents taking part in formal sport and physical activity once per week: <ul style="list-style-type: none"> • Those aged 55+ • Those with a limiting illness/disability • Children and young people • BME background • Priority Wards. b) Percentage of priority group who are residents

Strategic Objective	Performance Indicators
<p>Localities/Wards identified in Figure 2.</p>	<p>taking part in formal sport and physical activity twice per week:</p> <ul style="list-style-type: none"> • Those aged 55+ • Those with a limiting illness/disability • Children and young people • BME background • Priority Wards. <p>c) Percentage of priority group who are residents taking part in formal sport and physical activity three times per week:</p> <ul style="list-style-type: none"> • Those aged 55+ • Those with a limiting illness/disability • Children and young people • BME background • Priority Wards. <p>d) Numbers of residents attending specific physical activity intervention programmes</p> <p>e) Residents taking out the concessionary pricing scheme as a percentage of those eligible in the Borough.</p>
<p>3) Improving access / signposting to Sport and physical Activity Opportunities</p>	<p>a) Number of exercise referrals in the Borough</p> <p>b) Number of residents attending physical activity programmes in community facilities and halls</p> <p>c) Community based interventions set up or enabled through GBC</p>

Strategic Objective	Performance Indicators
	<ul style="list-style-type: none"> d) Physical activity website hits and enquiries e) Number of physical activity partners included on S&PA website
<p>4) Contributing to community cohesion through sport and physical activity</p>	<ul style="list-style-type: none"> a) Increase in the number of people volunteering in sport at least twice in the last year b) Club membership levels in Gedling c) % of adults utilising outdoor space for exercise/health d) Swimming attainment levels e) Incidents of anti-social behaviour.



This report has been written by The Sport, Leisure and Culture Consultancy (SLC). SLC was established in 2009 and advises organisations by developing effective strategies, planning sustainable facilities and procuring successful operational partnerships.

PHONE

01444 459927

EMAIL

info@slc.uk.com

WEBSITE

www.slc.uk.com

HEAD OFFICE

**The Sport, Leisure and Culture Consultancy
2nd Floor, 3 Boltro Road, Haywards Heath
West Sussex, RH16 1BY, United Kingdom**

This page is intentionally left blank

Equality Impact Assessment

<p>Name of project, policy, function, service or proposal being assessed:</p>	<p>Draft Sport and Physical Activity Strategy</p>
<p>The main objective of the Strategy is to support Gedling Borough to promote healthier lifestyles.</p>	<p>The Strategy identifies some key areas to focus on and has the priorities:</p> <ol style="list-style-type: none"> 1. <i>get more people more active, more often</i> 2. <i>increase participation in three target areas:</i> <ol style="list-style-type: none"> a. <i>Those aged 55+</i> b. <i>Those with a limiting illness/disability</i> c. <i>Children and young people</i> 3. <i>Improving access / signposting to Sport and physical Activity Opportunities</i> 4. <i>Contributing to community cohesion through sport and physical activity</i>
<p>What impact will this Sport and Physical Activity Strategy have on the following groups? Please note that you should consider both external and internal impact:</p> <ul style="list-style-type: none"> • External (e.g. stakeholders, residents, local businesses etc.) • Internal (staff) 	

The Strategy has been drafted with informed data and via consultation already so the information that is included will be seen externally and internally that the Council is taking a pro-active step in addressing the Borough to become healthier and that they are looking at making targeted interventions in the areas above so that the needs of these people are met. The Council already runs extensive leisure programmes and services but this Strategy will be an evidence based document for additional funding bid (Sport England, FA etc) which will help improve the provision in the Borough.

Please use only 'Yes' where applicable		Negative	Positive	Neutral	Comments
<u>Gender</u>	External		x		The actions in the Strategy will support the whole Borough.
	Internal		x		The actions in the Strategy will support the whole Borough.
<u>Gender Reassignment</u>	External		x		The actions in the Strategy will support the whole Borough.
	Internal		x		The actions in the Strategy will support the whole Borough.
<u>Age</u>	External		x		There will be increased interventions for children and those aged over 55 to meet the demand and those currently most in need of support.
	Internal		x		There will be increased interventions for children and those aged over 55 to meet the demand and those currently most in need of support.

<u>Marriage and civil partnership</u>	External			x	
	Internal			x	
<u>Disability</u>	External		x		Targeted interventions to support those with disabilities has been included therefore the number of participants should increase as the offer is increased.
	Internal		x		Targeted interventions to support those with disabilities has been included therefore the number of participants should increase as the offer is increased.
<u>Race & Ethnicity</u>	External			x	
	Internal			x	
<u>Sexual Orientation</u>	External			x	
	Internal			x	
<u>Religion or Belief (or no Belief)</u>	External			x	
	Internal			x	

Pregnancy & Maternity	External			x	
	Internal			x	
Other Groups (e.g. any other vulnerable groups, rural isolation, deprived areas, low income staff etc.) Please state the group/s: _____ _____	External		x		A key area in the Borough is tackling rural isolation therefore the Strategy looks at using the green spaces and countryside for an enhanced outreach programme which will mean more activities in the communities not in closer proximity from the leisure centres.
	Internal		x		A key areas in the Borough is tackling rural isolation therefore the Strategy looks at using the green spaces and countryside for an enhanced outreach programme which will mean more activities in the communities not in closer proximity from the leisure centres.

Is there is any evidence of a high disproportionate adverse or positive impact on any groups?	Yes		The Strategy highlights areas of deprivation and the wards most at need of support. The data can now be used to provide targeted support for these communities plus those aged 55, children and those with disabilities.
	Yes		Through interventions yes.

Is there an opportunity to mitigate or alleviate any such impacts?			
Are there any gaps in information available (e.g. evidence) so that a complete assessment of different impacts is not possible?		No	Data is robust on the Borough from Active Notts and information has been used from extensive consultation.
In response to the information provided above please provide a set of proposed action including any consultation that is going to be carried out:			
Planned Actions	Timeframe	Success Measure	Responsible Officer
Consultation on the draft Strategy	2 weeks	That the public, stakeholders and partners endorse the information included in the draft strategy.	Debbie Roberts

Authorisation and Review

Completing Officer	Debbie Roberts
Authorising Service Manager	Karen Bradford
Date	22 October 2019
Review date (if applicable)	



Report to Cabinet

Subject: Prudential Code Indicator Monitoring 2019/20 and Quarterly Treasury Activity Report for Quarter ended 30 September 2019

Date: 7 November 2019

Author: Deputy Chief Executive and Director of Finance

Wards Affected

All

Purpose

To inform Members of the performance monitoring of the 2019/20 Prudential Code Indicators, and to advise Members of the quarterly Treasury activity as required by the Treasury Management Strategy.

Key Decision

This is not a key decision.

Recommendation

That:

1. Members note the report, together with the Treasury Activity Report 2019/20 for Quarter 2 at Appendix 1, and the Prudential and Treasury Indicator Monitoring 2019/20 for Quarter 2, at Appendix 2.

Background

- 1.1 The Council is required by regulations issued under the Local Government Act 2003 to report on its Prudential Code indicators and treasury activity. This report meets the requirements of both the CIPFA Code of Practice on Treasury Management (the Code) and the CIPFA Prudential Code for Capital Finance in Local Authorities (the Prudential Code).

1.2 For 2019/20 the minimum reporting requirements are that the Full Council should receive the following reports:

- An annual Treasury Strategy in advance of the year (the TMSS, considered by Cabinet on 14 February 2019 and subsequently approved by Full Council on 4 March 2019);
- A mid-year treasury update report (this report);
- An annual review following the end of the year describing the activity compared to the Strategy.

In accordance with best practice, quarterly monitoring reports for treasury activity are provided to Members, and this exceeds the minimum requirements.

1.3 The regulatory environment places responsibility on Members for the review and scrutiny of treasury management policy and activities. This report provides details of the position at 30 September 2019 and highlights compliance with the Council's policies.

Proposal

2.1 Economic update

UK - The first half of 2019 has seen much political upheaval, with the resignation of Theresa May as Prime Minister, and the selection of Boris Johnson as her replacement - on a platform of the UK leaving the European Union (EU) on 31 October, with or without a deal. In September, Mr Johnson's proroguing of Parliament was overturned by the Supreme Court and Parliament carried a bill to delay Brexit until 31 January 2020 if there is no deal by 31 October. MPs also voted down holding a general election before 31 October, although one is still possible before the end of 2019. There has so far been no majority of MPs for any one option to move forward on enabling Brexit to be implemented, and the situation remains fluid. Given these circumstances, interest rate forecasts are subject to material change as the situation evolves. If the UK agrees a Brexit deal with the EU, it is possible that growth could recover relatively quickly. The Monetary Policy Committee (MPC) might then need to address the issue of whether to raise Bank Rate when there is very little slack left in the labour market - this could cause wage inflation to accelerate which would then feed through into general inflation. However, if there was a no-deal Brexit and there was a significant level of disruption to the economy, growth could weaken even further and the MPC would be likely to cut Bank Rate in order to support growth. With Bank Rate still at only 0.75%, it has relatively little room to make a significant impact, and the MPC would probably suggest that it was up to the Chancellor to provide help to support growth by way of a fiscal boost by, for example, tax cuts and increases in government spending on infrastructure projects to boost the economy.

Economic growth fell during the first half of the year as Brexit uncertainty persisted. In its 1 August Inflation Report, the Bank of England was pessimistic about the outlook for both the UK and major world economies. The 19 September MPC meeting re-emphasised concern about the downturn in world growth, and expressed concern that prolonged Brexit uncertainty would contribute to a build-up of spare capacity in the UK economy, especially in the context of a downturn in world growth. This mirrored investor concerns around the world, with an expectation of a significant downturn in some major developed economies. It was therefore no surprise that the MPC left Bank Rate unchanged at 0.75%, and there is unlikely to be any change until there is some Brexit clarity. It is however worth noting that the new Prime Minister is making significant promises on spending commitments and a relaxation in the austerity programme. This will provide some support to the economy and take pressure off the MPC to cut Bank Rate to support growth.

CPI inflation has been around the Bank of England's 2% target during most of 2019, but fell to 1.7% in August. It is likely to remain close to 2% over the next two years and so does not pose any immediate concern to the MPC. However, if there was a no-deal Brexit, inflation could rise towards 4%, primarily as a result of imported inflation on the back of a weakening pound.

Economic growth (GDP) contracted by 0.2% in Q2 of 2019, however employment continued to rise. There is a suggestion that firms are preparing to expand output, which could lead to a return to positive growth in Q3. Unemployment continued at a 44 year low of 3.8% in July, and vacancies fell for a seventh consecutive month. With unemployment continuing to fall, employers will still have difficulty filling job vacancies with suitable staff. Wage inflation picked up to 3.9% in June before easing back to 3.8% in July, meaning that in real terms, (ie. wage inflation higher than CPI inflation), earnings grew by about 2.1% in Q2. As the UK economy is largely services sector driven, an increase in household spending power is likely to feed through into providing support to the overall rate of economic growth in the coming months. The latest GDP statistics also included a revision of the savings ratio from 4.1% to 6.4% which provides reassurance that consumers' are not over stretched and so will be able to support growth going forward.

USA - President Trump's significant easing of fiscal policy fuelled a temporary boost in consumption which generated an upturn in the rate of strong growth to 2.9% in 2018. Growth in 2019 has fallen back to 2% in Q2 after a strong 3.1% in Q1, and Q3 is expected to fall further. Strong growth in employment during 2018 has reversed into a falling trend during 2019, indicating that the economy is cooling, while inflationary pressures are also weakening. The Federal Reserve (Fed) finished its series of increases in rates to 2.25 - 2.50% in December 2018. In July 2019, it cut rates by 0.25%

as a “mid-term” adjustment, but indicated that this was not to be seen as the start of a series of cuts to ward off a downturn in growth. It also ended its programme of quantitative tightening in August. The Fed then cut rates again in September to 1.75% - 2.00%, and is thought likely to cut another 0.25% in December. Investor confidence has been adversely affected by President Trump’s increases in tariffs on Chinese imports, and China has responded with increases in tariffs on American imports. This trade war is seen as depressing US, Chinese and world growth. In the EU, it is also particularly impacting Germany as exports of goods and services are equivalent to 46% of total GDP. It will also impact developing countries dependent on exporting commodities to China.

EUROZONE - The annual rate of growth for 2018 was 1.8%, but this is expected to fall to around half that rate in 2019, with growth of 0.4% in Q1 and 0.2% in Q2. German growth fell to just 0.1% in Q2, and Germany would be particularly vulnerable to a no-deal Brexit, which could depress exports further, and also vulnerable to the imposition of tariffs on EU produced cars by President Trump. The European Central Bank (ECB) ended its programme of quantitative easing in December 2018, which meant that the central banks in the US, UK and EU had all ended the phase of post financial crisis expansion of liquidity supporting world financial markets by purchases of debt. However, the downturn in Eurozone growth in the second half of 2018 and into 2019, together with inflation falling well under the upper limit of its target range of 0% to 2% has prompted the ECB to take new measures to stimulate growth. At its March meeting it indicated that it expected to leave interest rates at their present levels “at least to the end of 2019”, but this was of little help to boosting growth in the near term. Consequently, it announced a third round of targeted longer-term refinancing operations, whereby banks are provided with cheap borrowing, every three months from September 2019 until March 2021 - which means that the ECB is making funds available until 2023, two years later than under its previous policy. The recent downturn in Eurozone and world growth has led to a resumption of quantitative easing, although the ECB has indicated that governments will also need to stimulate growth by fiscal policy.

CHINA - Economic growth has been weakening over successive years, despite repeated rounds of central bank stimulus and medium term risks are increasing. Major progress still needs to be made to eliminate excess industrial capacity and the stock of unsold property, and to address the level of non-performing loans in the banking and credit systems. Progress is also needed with the elimination of excess industrial capacity, and the switch of investment from property, construction and infrastructure to consumer goods production. The trade war with the US does not currently appear to have had a significant effect on GDP growth, as some of the impact of tariffs has been offset by falls in the exchange rate and by transshipping

exports through other countries, rather than directly to the US.

WORLD GROWTH – The trade war between the US and China on tariffs is a major concern not only for financial markets and for China itself, but also for world growth, as any downturn in China will impact countries supplying raw materials to it. Concern is focused on the synchronised general weakening of growth in the major world economies, compounded by fears that there could even be a recession looming up in the US. If there was a major worldwide downturn in growth, central banks in most of the major economies would have limited ammunition available, in terms of monetary policy measures, when rates are already very low in most countries apart from the US, and there are concerns about how much distortion of financial markets has already occurred with the current levels of quantitative easing by central banks.

2.2 Interest rate forecast

The Council's treasury advisers, Link Asset Services (LAS) undertook its last review of interest rate forecasts on 5 August 2019, and currently anticipate the next increase in Bank Rate to be around December 2020.

Following the August 2018 increase in Bank Rate to 0.75%, the MPC has put any further action on hold, probably until the uncertainty around Brexit lessens and there is some degree of certainty around where the UK is heading. LAS's central assumption remains that there will be some form of agreement on a reasonable form of Brexit, however if this is not the case this may prompt the MPC to make an immediate cut of 0.5% in Bank Rate, taking it back to 0.25%. All other forecasts for investment and borrowing rates would also have to change. At its September meeting the MPC expressed further concern about world growth, and the effect that prolonged Brexit uncertainty is likely to have on world growth.

One potential danger is that unconventional monetary policy since 2008 ie. ultra-low interest rates and quantitative easing, may ultimately do more harm than good through prolonged use. Low interest rates have encouraged a debt-fuelled boom, which now makes it harder for economies to raise interest rates.

Another risk, both upside and downside, is that all central banks are now working in very different economic conditions to those which existed before the 2008 financial crash, as there has been a major increase in consumer and other debt due to the exceptionally low borrowing rates that have prevailed for eleven years. This means that the neutral rate of interest in an economy (ie. one that is neither expansionary or deflationary) is difficult to determine definitively in the new environment, and although central banks have stated that they expect it to be much lower than before 2008, there is

a risk that they may over-increase or over-decrease that rate.

The overall balance of risk to economic growth in the UK is probably to the downside due to the weight of uncertainty around Brexit. The balance of risk to increases in Bank Rate and shorter term PWLB rates are broadly similar, and to the downside.

Link Asset Services (LAS) have provided the following forecast:

Link Asset Services Interest Rate View											
	Sep-19	Dec-19	Mar-20	Jun-20	Sep-20	Dec-20	Mar-21	Jun-21	Sep-21	Dec-21	Mar-22
Bank Rate View	0.75	0.75	0.75	0.75	0.75	1.00	1.00	1.00	1.00	1.00	1.25
3 Month LIBID	0.70	0.70	0.70	0.70	0.80	0.90	1.00	1.00	1.00	1.10	1.20
6 Month LIBID	0.80	0.80	0.80	0.80	0.90	1.00	1.10	1.10	1.20	1.30	1.40
12 Month LIBID	1.00	1.00	1.00	1.00	1.10	1.20	1.30	1.30	1.40	1.50	1.60
5yr PWLB Rate	1.20	1.30	1.50	1.60	1.70	1.70	1.80	1.90	2.00	2.00	2.10
10yr PWLB Rate	1.50	1.60	1.80	1.90	2.00	2.00	2.10	2.20	2.30	2.30	2.40
25yr PWLB Rate	2.10	2.30	2.40	2.50	2.60	2.70	2.70	2.80	2.90	3.00	3.00
50yr PWLB Rate	2.00	2.20	2.30	2.40	2.50	2.60	2.60	2.70	2.80	2.90	2.90

2.3 Investment strategy

The Treasury Management Strategy Statement (TMSS) for 2019/20, which includes the Annual Investment Strategy, was approved by Council on 4 March 2019, and sets out the Council's investment priorities as:

- security of capital;
- liquidity;
- yield.

Whilst the Council will always seek to obtain the optimum return (yield) on its investments, this will at all times be commensurate with proper levels of security and liquidity. In the current economic climate it is considered appropriate either to keep investments short term to cover cash flow needs, or to extend the period up to 12 months with highly rated financial institutions, selected by the use of the LAS creditworthiness methodology (see below) which includes consideration of sovereign ratings.

Investment counterparty limits for 2019/20 are generally **£3m** per individual counterparty, however a higher limit of **£4m** per Money Market Fund is considered prudent since such funds are already by definition highly diversified investment vehicles. There is no limit on Investment with the Debt Management Office (DMO) since this represents borrowing from central government. The Chief Financial Officer has delegated authority to

vary these limits as appropriate, and to report any change to Cabinet as part of the next quarterly report. The limits have not been exceeded during the period 1 April to 30 September 2019.

Credit ratings advice is taken from LAS and the Chief Financial Officer has adopted the LAS credit rating methodology for the selection of investment counterparties. This employs a sophisticated modelling approach utilising credit ratings from all three of the main rating agencies to give a suggested maximum duration for investments. Accordingly it does not place undue reliance on any one agency's ratings.

The methodology subsequently applies an "overlay" to take account of positive and negative credit watches and/or credit outlook information, which may increase or decrease the suggested duration of investments. It then applies a second overlay based on the credit default swap spreads for institutions, the monitoring of which has been shown to give an early warning of likely changes in credit ratings. It also incorporates sovereign ratings to ensure selection of counterparties from only the most creditworthy countries. The current Treasury Strategy permits the use of any UK counterparties subject to their individual credit ratings under the LAS methodology. It also permits the use of counterparties from other countries with a minimum sovereign rating of AA. For information, the UK currently has a rating of AA.

The LAS modelling approach combines all the various factors in a weighted scoring system and results in a series of colour coded bands which indicate the creditworthiness of counterparties. The colour bandings are as follows:

- Yellow 5 years (UK Government debt or its equivalent)
- Dark pink 5 years for Ultra Short Dated Bond Funds (credit score 1.25)
- Light pink 5 years for Ultra Short Dated Bond Funds (credit score 1.50)
- Purple 2 years
- Blue 1 year (nationalised or semi nationalised UK banks only)
- Orange 1 year
- Red 6 months
- Green 100 days
- No colour not to be used

Credit ratings are monitored weekly and the Council is also alerted to interim changes by its use of the LAS creditworthiness service, however ratings under the methodology, including sovereign ratings, will not necessarily be the sole determinant of the quality of an institution. Other information sources used will include the financial press, share price and other such information pertaining to the banking sector in order to establish the most robust scrutiny process on the suitability of potential investment counterparties.

The ultimate decision on what is prudent and manageable for the Council will be taken by the Chief Financial Officer under the approved scheme of delegation.

2.4 Treasury Activity during Quarter 2 of 2019/20

The Treasury Activity Report for the quarter ended 30 September 2019 is attached at Appendix 1, in accordance with the Treasury Management Strategy.

Members will note that investment interest of £93,445 was generated from MMF activity, term deposits with banks and building societies, and the property fund, during the period from 1 April to 30 September 2019. This represents an overall equated rate for the Council of 1.09% and outperforms the benchmark 7 day LIBID rate, which averaged 0.57% for the same period. In cash terms this represents additional income to the General Fund of around £44,600 and was achieved by positive investment management, and in particular a favourable return on the property fund. Performance in respect of the longer 3 month LIBID rate, which averaged 0.66%, still represents additional income of £36,900.

During the period from 1 April to 30 September 2019, significant use was made of the Council's two Money Market Funds (MMFs). These are AAA rated investment vehicles which allow the pooling of many billions of pounds into highly diversified funds, thus reducing risk. The current rate of return on these funds is around 0.68%, and this is generally higher than overnight treasury deposit rates, and the rate obtainable from the Debt Management Office (DMO).

The Council made an investment of £1m in the CCLA Local Authority Property Fund (LAPF) on 1 December 2017. The LAPF is a local government investment scheme approved by the Treasury under the Trustee Investments Act 1961 (section 11). Dividends are currently averaging around 3.9% per annum and are treated as revenue income. This investment allows the Council to introduce a property element into its investment portfolio without the risks associated with the direct purchase of assets.

Interest rates in the market remain low, and this is likely to continue in view of the uncertainty surrounding Brexit. As loans mature every effort is made to replace them at favourable rates, however security and liquidity will always be the overriding factors in the Council's treasury management. LAS currently forecast that Bank Rate is unlikely to rise again until December 2020 at the earliest, however there is much uncertainty and interest rates are still expected to rise only gradually, and not significantly.

It is currently anticipated that the outturn for investment interest will be £166,000, an increase of £28,000 on the current approved estimate of £138,000 for 2019/20. The impact of this is included in the Q2 revenue budget monitoring report elsewhere on this agenda.

2.5 New borrowing

No new long-term borrowing was undertaken during the quarter ended 30 September 2019.

The original estimate for 2019/20 assumed borrowing of £2.5m in 2019/20, however £1m of unplanned borrowing was undertaken from the Public Works Loan Board (PWLB) at the end of 2018/19 on the advice of the Council's treasury advisers, in order to take advantage of favourable rates. As a result of ongoing uncertainty around Brexit, rates have since fallen still further and Members are advised that a further £1m of PWLB borrowing was undertaken on 8 October, at a historically low rate of 1.62% for 50 years. No further borrowing is currently anticipated during 2019/20 and PWLB interest payable is expected to be £333,000, a reduction of £5,000 on the current approved estimate of £338,000 for 2019/20. The impact of this is included in the Q2 revenue budget monitoring report elsewhere on this agenda.

In an unexpected move, on 9 October 2019 the PWLB suddenly increased its new borrowing rates by 1% across the board, making the margin above government gilts 1.8% (2% less a discount of 0.2% for the "certainty rate"). The reasoning for this was to broadly restore PWLB borrowing rates to those available during 2018.

The Council has approved a commercialisation programme aimed at the generation of funding to replace central government support which has been withdrawn. Significant additional borrowing may be required to support this commercial programme, and this will be supported by individual business case assessments and appropriate budget approvals, to demonstrate that each project generates a return sufficient to cover any borrowing costs – which are now likely to be higher in the light of the PWLB's action. Advice will be taken from LAS with regard to the amount and timing of any additional borrowing, and should conditions become advantageous, some borrowing in advance of need will also be considered by the Chief Financial Officer.

The Council's Capital Financing Requirement (CFR) represents its underlying need to borrow to finance capital investment. Due to favourable interest rates, borrowing in advance of need is sometimes desirable, with the result that the CFR can differ to the actual borrowing planned in the year. Investment guidance issued in February 2018 reaffirmed that

borrowing in advance of need purely to profit from the investment of the extra sums borrowed, rather than prudent early borrowing for a service objective, is however unlawful.

Whilst borrowing rates remain low even after the 1% increase in PWLB rates, investment rates are also very low, and serious consideration must be given to the cost of carrying any additional borrowing during the period prior to it being required for the financing of capital expenditure since this places a further burden on the General Fund.

2.6 Debt rescheduling

Debt rescheduling opportunities are limited in the current economic climate, and due to the structure of interest rates. Advice in this regard will continue to be taken from LAS. No debt rescheduling has been undertaken during the period from 1 April to 30 September 2019.

2.7 Compliance with Prudential and treasury indicators

It is a statutory duty for the Council to determine and keep under review the affordable borrowing limit. The Council's approved Prudential and Treasury Indicators (affordability limits) are included in the Treasury Management Strategy Statement (TMSS) approved by Full Council on 4 March 2019.

During the financial year to date the Council has at all times operated within the treasury limits and Prudential Indicators set out in the Council's TMSS, and in compliance with the Council's Treasury Management Practices. The Prudential and Treasury Indicators as at 30 September 2019 are shown at Appendix 2.

A) Prudential Indicators:

These indicators are based on estimates of expected outcomes, and are key indicators of "affordability". They are monitored on a quarterly basis, and Appendix 2 compares the approved indicators with the projected outturn for 2019/20, and shows variances on the indicators, as described below:

a. Capital Expenditure

The capital programme includes both service related expenditure and commercial property investment.

The latest projected outturn shows that total capital expenditure is expected to be £7,235,900. This differs to the approved indicator of £8,943,500 due to the inclusion of approved carry-forward requests from 2018/19 and

variations on the current year's capital programme including deferral of schemes to 2020/21.

b. Capital Financing Requirement (CFR)

The CFR represents the historic outstanding capital expenditure which has not yet been paid for from capital or revenue resources, and is essentially a measure of the Council's underlying borrowing need. The CFR does not increase indefinitely since the minimum revenue provision (MRP) is a statutory annual revenue charge for the economic consumption of capital assets.

The projected closing CFR for 2019/20 is £13,841,300. This differs to the approved indicator of £15,639,600, due to savings and deferrals on the 2018/19 capital programme, as well as to variations to the capital programme for 2019/20.

c. Gearing ratio

The concept of "gearing" compares the total underlying borrowing need (the CFR) to the Council's total fixed assets and the gearing ratio can provide an early indication where debt levels are rising relative to long term assets held.

The projected gearing ratio is 35%, in line with the approved indicator, and is comparable with the average gearing ratio for councils of a similar size.

d. Ratio of financing costs to net revenue stream – service related and commercial property

These indicators identify the trend in the cost of borrowing net of investment income against the net revenue stream. Financing costs represent the element of the Council's budget to which it is committed even before providing any services.

The projected outturn of 8.52% for service related expenditure differs to the approved indicator of 11.45% due to reduced revenue contributions to capital expenditure; a reduction in MRP arising from savings and deferrals on the capital programme in 2018/19; additional investment interest and a reduction in the PWLB interest payable.

The projected outturn in respect of commercial property is expected to be 0.14%. This differs to the approved indicator of 0.31% due to a reduction in the PWLB interest payable, and additional investment interest.

e. Ratio of commercial property income to net revenue stream

This indicator seeks to demonstrate the extent to which the loss of commercial property income would impact on the Council, ie. to measure the “proportionality” of commercial activity.

The Council is in the early stages of its commercial property investment agenda and no acquisitions had been made at 30 September. The estimated commercial income for 2019/20 has therefore been reduced, and the projected outturn for this indicator has reduced from 0.61% to 0.17%.

f. Maximum gross debt

The Council must ensure that its gross debt does not, except in the short term, exceed the opening capital financing requirement, plus estimates of any additional CFR for 2019/20 and the following two financial years. This allows flexibility for early borrowing for future years, but ensures that borrowing is not undertaken for revenue purposes. The Council’s gross debt at 30 September 2019 was £8.812m which was well within the approved indicator.

g. Ratio of internal borrowing to CFR

The Council is currently maintaining an “internal borrowing” position, ie. the underlying borrowing need (CFR) has not yet been fully funded with loan debt as cash supporting the Council’s reserves and balances is being used as a temporary measure.

The projected outturn for internal borrowing is 29%, compared to the approved indicator of 34%. This reduction is due to additional borrowing being undertaken during 2018/19 due to favourable interest rates.

B) Treasury Management Indicators:

These indicators are based on limits, beyond which activities should not pass without management action. They include two key indicators of affordability and four key indicators of prudence.

Affordability:

a. Operational boundary for external debt

This is the limit which external debt is not “normally” expected to exceed. In most cases, this would be a similar figure to the CFR, but it may be lower or higher depending on the levels of actual debt, and must allow for unusual cashflow movements.

b. Authorised limit for external debt

This limit represents a control on the “maximum” level of borrowing. It is the statutory limit determined under s3 (1) of the Local Government Act 2003 and represents the limit beyond which external debt is prohibited. The Authorised Limit must be set, and revised if necessary, by Full Council. It reflects a level of external debt which, while not desirable, could be afforded in the short term, but is not sustainable in the longer term. The Government retains an option to control either the total of all councils’ plans, or those of a specific council, although this power has not yet been exercised.

Prudence:

c. Upper limits for the maturity structure of borrowing

These are set to reduce the Council’s exposure to large fixed rate sums falling due for refinancing.

d. Maximum new principal sums to be invested during 2019/20 for periods in excess of one year (365 days)

All such investments are classified as “non-specified”. This indicator is subject to the overall limit for non-specified investments set out in the TMSS, and to the overall limit per counterparty.

e. Interest rate exposure

The latest Treasury Management Code requires a statement in the TMSS explaining how interest rate exposure is managed and monitored by the Council, and this is repeated below:

The Council has a general preference for fixed rate borrowing in order to minimise uncertainty and ensure stability in the charge to revenue, however it is acknowledged that in certain circumstances, some variable rate borrowing may be prudent, for example if interest rates are expected to fall. The Council’s investments are generally for cashflow purposes and accordingly a mix of fixed and variable rates will be used to maximise flexibility and liquidity. Interest rate exposure will be managed and monitored on a daily basis by the Chief Financial Officer.

Local indicators for the proportions of fixed and variable rate loans, have been retained by the Council for information purposes.

Appendix 2 shows the actual position as at 30 September 2019, and demonstrates that all activities are contained within the currently approved limits.

2.8 Other Issues

With the exception of the unexpected 1% increase in PWLB rates on 9 October, referred to in paragraph 2.5 above, no other significant treasury management issues have arisen since approval of the TMSS on 4 March 2019 that should be brought to the attention of Members.

Alternative Options

There are no alternative options in that this report is a requirement of the Council's Treasury Management Strategy Statement (TMSS).

Financial Implications

No specific financial implications are attributable to this report.

Appendices

1. Treasury Activity Report 2019/20 for Quarter 2 (30 September 2019)
2. Prudential and Treasury Indicator Monitoring 2019/20 for Quarter 2 (30 September 2019).

Background Papers

None identified.

Reasons for Recommendation

To comply with the requirements of the Council's Treasury Management Strategy Statement.

For more information, please contact:

Alison Ball, Financial Services Manager, on 0115 901 3980

For Quarter ended 30 September 2019

	Position @ 1 July 2019	Loans Made During Q2	Loans Repaid During Q2	Position @ 30 Sept 2019
	£	£	£	£
Long Term Borrowing				
PWLB	8,811,577	0	0	8,811,577
Total Long Term Borrowing	8,811,577	0	0	8,811,577
Temporary Borrowing				
Local Authorities	0	0	0	0
Central Government	0	0	0	0
Banks & Other Institutions	0	0	0	0
Total Temporary Borrowing	0	0	0	0
TOTAL BORROWING	8,811,577	0	0	8,811,577
Long Term Investment				
CCLA LAPF Property Fund	(1,000,000)	0	0	(1,000,000)
Total Long Term Investment	(1,000,000)	0	0	(1,000,000)
Short Term Investment				
Aberdeen Money Market Fund	(4,000,000)	(15,315,000)	17,365,000	(1,950,000)
Bank of Scotland	(3,000,000)	(1,000,000)	1,000,000	(3,000,000)
Blackrock Money Market Fund	(4,000,000)	(1,555,000)	2,330,000	(3,225,000)
Barclays	0	(2,000,000)	0	(2,000,000)
Close Brothers	(2,000,000)	0	2,000,000	0
Debt Management Office	0	(5,160,000)	5,160,000	0
Goldman Sachs	(2,000,000)	(2,000,000)	2,000,000	(2,000,000)
HSBC Treasury	(2,370,000)	(5,475,000)	5,845,000	(2,000,000)
Local Authorities & Other	0	0	0	0
Nationwide	0	0	0	0
Santander	(3,000,000)	(1,000,000)	1,000,000	(3,000,000)
Total Short Term Investment	(20,370,000)	(33,505,000)	36,700,000	(17,175,000)
TOTAL INVESTMENT (See below)	(21,370,000)	(33,505,000)	36,700,000	(18,175,000)
NET BORROWING / (INVESTMENT)	(12,558,423)	(33,505,000)	36,700,000	(9,363,423)

Temporary Borrowing & Investment Statistics at 30 September 2019

Investment:

Fixed Rate Investment (LT & ST)	(9,370,000)	(15,635,000)	16,005,000	(9,000,000)
Variable Rate Investment	(12,000,000)	(17,870,000)	20,695,000	(9,175,000)
TOTAL INVESTMENT	(21,370,000)	(33,505,000)	36,700,000	(18,175,000)

Proportion of Fixed Rate Investment	49.52%
Proportion of Variable Rate Investment	50.48%
Temporary Investment Interest Receivable	£ 93,445
Equated Temporary Investment	£ 8,611,047
Weighted Average Interest Rate Received (Interest Receivable / Equated Investment)	1.09%
7 Day LIBID (Benchmark)	0.57%
3 Month LIBID	0.66%

Borrowing:

Temporary Borrowing Interest Payable	£ -
Equated Temporary Borrowing	£ -
Weighted Average Interest Rate Paid (Interest Payable / Equated Borrowing)	n/a
7 Day LIBOR (Benchmark)	0.00%

This page is intentionally left blank

	2019/20 Original Estimate (Council 4/3/19)	2019/20 Position at 30-Sep-19
A) Prudential Indicators		
<u>Affordability:</u>		
a) Capital Expenditure	£ 8,943,500	£ 7,235,900
b) Capital Financing Requirement	£ 15,639,600	£ 13,841,300
c) Gearing (CFR to Long Term Assets)	35%	35%
Ratio of Financing Costs to Net Revenue Stream-Services	11.45%	8.52%
Ratio of Financing Costs to Net Revenue Stream-Commercial	0.31%	0.14%
d) Total Ratio of Financing Costs to Net Revenue Stream	11.76%	8.66%
e) Ratio of Commercial Income to Net Revenue Stream	0.61%	0.17%
f) Maximum Gross Debt	£ 17,739,600	£ 8,811,577
g) Ratio of Internal Borrowing to CFR	34%	29%
B) Treasury Management Indicators		
<u>Affordability:</u>		
a) Operational Boundary for External Debt:		
Borrowing	£ 18,700,000	£ 8,811,577
Other Long Term Liabilities	£ 1,500,000	-
Total Operational Boundary	£ 20,200,000	£ 8,811,577
b) Authorised Limit for External Debt:		
Borrowing	£ 19,700,000	£ 8,811,577
Other Long Term Liabilities	£ 1,500,000	-
Total Authorised Limit	£ 21,200,000	£ 8,811,577
<u>Prudence:</u>		
c) Upper & Lower limits for the maturity structure of outstanding Borrowing during 2019/20:		
Under 1 Year	U 40%, L 0%	0%
1 Year to 2 Years	U 40%, L 0%	0%
2 Years to 5 Years	U 50%, L 0%	0%
5 Years to 10 Years	U 50%, L 0%	0%
Over 10 Years	U 100%, L 0%	100%
d) Investment Treasury Indicator and limit: Max. NEW principal sums invested in 2019/20 for periods OVER 365 days (ie. non-specified investments), subject to maximum non specified per counterparty of £3m AND to the prevailing overall counterparty limit, AND to the TOTAL non specified limit of £5m.	£ 3,000,000	£ 1,000,000
e) Upper limit for fixed interest rate exposure: (Maximum outstanding net BORROWING)		
LOCAL INDICATOR - Investment Only	100.00%	49.52%
LOCAL INDICATOR - Borrowing Only	100.00%	100.00%
f) Upper limit for variable interest rate exposure: (Maximum outstanding net BORROWING)		
LOCAL INDICATOR - Investment Only	100.00%	50.48%
LOCAL INDICATOR - Borrowing Only	50.00%	0.00%

This page is intentionally left blank



Report to Cabinet

Subject: Quarterly Budget Monitoring and Virement Report – Quarter 2 September 2019

Date: 7 November 2019

Author: Senior Leadership Team

Wards Affected

Borough Wide

Purpose

- To update Cabinet on the forecast outturn for Revenue and Capital budgets for 2019/20.
- To request approval from Cabinet for the changes to the budget as set out in this report.

Key Decision

This is a Key Decision

Recommendation(s)

Members are recommended:

- 1) **To approve the General Fund Budget virements set out in Appendix 1;**
- 2) **To note the use of reserves and funds during quarter two as detailed in Appendix 2;**
- 3) **To approve the changes to the capital programme included in paragraph 2.3.**

1 Background

1.1 The Council has made a commitment to closely align budget and performance management. This is in line with accepted good practice.

1.2 To deliver this commitment, systems to monitor performance against revenue and capital budgets, improvement activity and performance indicators have all been brought together and are now embedded in the way the Council works. Whilst the

budget and performance information is presented in 2 separate reports, they are reported to Cabinet together and will appear on the same agenda.

2 Proposal

2.1 General Fund Revenue Budget

The following table summarises the overall financial position of the General Fund Revenue Budget and the expected total spend for the year. This information has been compiled using the best information made available to Financial Services by the relevant spending officers as at 30 September 2019. In summary the Council's General Fund outturn is projected to be in line with the approved budget of £11,676,000, including an overall contribution from reserves of £1,456,800.

Table 1 General Fund Revenue Budget 2019/20 – Change Analysis

	£
Net Council Budget for 2019/20 approved by Council on 4 March 2019 and Cabinet's Maximum Budget is	11,676,000
Up to the end of September 2019 expenditure less income totalled	6,351,090
In the remaining 6 months of year we expect net expenditure to be	5,324,910
Total net revenue spend for the year is currently expected to be	11,676,000
Total Projected Revenue (Under) / Overspend 2019/20	0

Appendix 1 outlines how the General Fund Revenue budget is divided between the Portfolios of the Council and includes a detailed variance analysis identifying the current proposed changes for quarter two against the approved budget for each Portfolio area. Cabinet is recommended to approve these changes.

The major variances detailed in Appendix 1 include:

Expenditure:

- Rough Sleeping Initiative £450,000 fully funded by Government grant. Gedling Borough Council was the lead authority in a successful County wide bid to the Rough Sleeping Initiative. The project will be delivered on behalf of a range of partners across the County which will deliver street based services aimed at engaging with rough sleepers to improve their lives. This project is subject to a Service Level Agreement with Ashfield District Council who will administer the project according to the agreement.

- Amendments to the Efficiency/Budget Reduction Programme - deferral of projects to future years totalling £319,700 and removal of non-deliverable projects totalling £29,000 as set out in Table 2 below.
- Arnold Leisure Centre - £55,000 on infrastructure works funded from the Transformation Fund.
- A saving on Insurance Premiums of (£33,700) arising from the new contract procurement.

Income:

- Waste Management – (£40,000) which is due to a greater uptake of the Garden Waste scheme which is an early delivery of the efficiency proposal as detailed in Table 2 below.

Other:

- Rent Allowances – (£78,800) reduction in benefit payments offset by reduced subsidy income.
- Rent Allowances Bad Debt Provision – (£55,000) a reduction in the number of bad debts outstanding.
- Corporate Income and Expenditure – (£28,000) of additional interest received on investments.

Details of the budget virements authorising the usage of Earmarked Reserves and Revenue Budget Funds as approved by the Chief Financial Officer and relevant Corporate Director in accordance with Financial Regulations are set out in **Appendix 2**. No virements were approved by Portfolio Holders for amounts of £50,000 or less during quarter two.

2.2 Efficiency/Budget Reduction Programme – Progress Update

Since 2014/15 Council have approved four separate budget reduction programmes totalling £6.5m net of risk provision. Previous progress has been positive and budget reductions achieved have been in line with the profiled estimate. Of the total programme, £2.6m is still to be delivered over 2019/20 to 2022/23. Monitoring of the whole programme has been completed and to date £120,500 has been confirmed as not deliverable which is just within the overall risk provision of £125,600 included in the Medium Term Financial Plan.

In terms of 2019/20, the original programme for the delivery of efficiencies totalled £1,086,300. Quarterly monitoring indicates the following:

Table 2 Movements on Efficiencies 2019/20	
	£
Approved Efficiency Programme 2019/20	(1,086,300)
Quarter 1 Amendments	77,200
Application of 2019/20 Risk Budget	(25,000)
Revised Total at Quarter 1	(1,034,100)
Proposed Amendments Quarter 2: Removal from Programme	
Customer Services – new work for external parties	9,000
Development Management Planning Pre Application Advice	20,000
Total Removed	29,000
Deferred/Part Deferred Projects into 2020/21	
Commercial income generation due in year (over-ambitious income targets set for the year which should be delivered in 2020/21)	129,100
Structural staffing and efficiency reviews (anticipated earlier in the year but which will be delivered by the start of 2020/21)	190,600
Total Deferred/Part Deferred	319,700
Offset by:	
Early/Additional Delivery	
Garden Waste Scheme – more bins collected than anticipated	(40,000)
Total Quarter 2 Amendments	308,700
Revised Total	(725,400)

The £308,700 quarter 2 budget impact of these projects are included in Appendix 1 and are partly offset by application of the remaining budget reduction risk reserve of £123,600. Please note that if the situation improves for part deferred projects during the financial year then further adjustments will be made.

Delivery of the programme will continue to be monitored and updates provided in future reports.

2.3

Capital Programme

Appendix 3 details the current projected position on the Capital Programme and its financing for 2019/20, analysed by Portfolio, and this is summarised in the table below. Cabinet is recommended to approve these changes.

Capital Budget 2019/20 - Change Analysis	
£	
Original 2019/20 budget approved by Council on 4 March 2019	8,943,500
Approved Carry Forwards from 2018/19	901,200
Additional Schemes Approved in Quarter 1	145,000
Schemes approved by Cabinet September 2019:	
- Conway Road Recreation Ground	102,000
- Gedling Country Park Seating Area	107,800
Current approved budget for 2019/20	10,199,500
Proposed Amendments to the Programme at Quarter 2	
Additional Schemes:	
Contribution to Westdale Lane Surgery extension funded by S106 health contributions	200,000
Haywood Road Play Area – additional project cost funded by FCC Communities grant	20,000
Schemes Proposed for Deferral (see note below):	
Arnold Town Centre Development	(983,600)
Carlton Square Development	(830,000)
Calverton Enterprise Units	(1,370,000)
Total Proposed Amendments to Capital Programme	(2,963,600)
Proposed Revised Capital Programme 2019/20	7,235,900
Actual Expenditure to Quarter 2 2019/20	1,379,200
Estimated Expenditure Quarter 3 - 4 2019/20	5,856,700
Projected Outturn	7,235,900
Projected Capital Programme Variance 2019/20	0

Note: Schemes proposed for Deferral – (£3,183.6k)

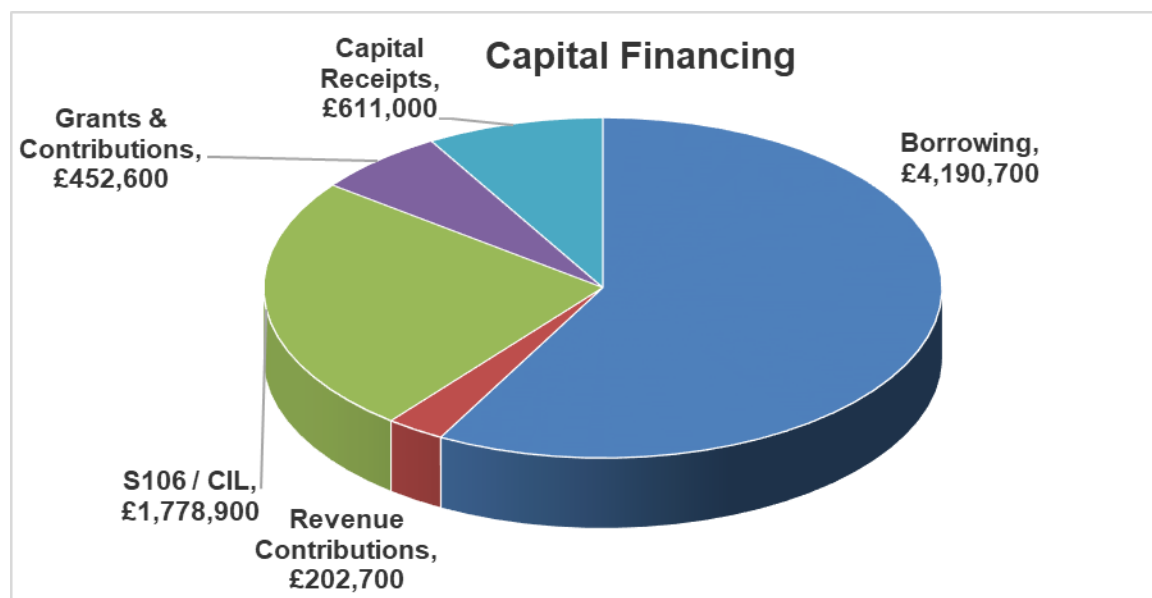
- Arnold Town Centre Development (£983.6k) – design options being finalised with majority of scheme delivery expected in 2020/21.
- Carlton Square Development (£830k) – scheme specifications, design and funding to be finalised with partners. Delivery expected in 2020/21.
- Calverton Enterprise Units (£1,370k) – conditional funding bid has now been accepted subject to planning approval. Expected to commence in April 2020.

Capital schemes are monitored on a quarterly basis, meetings are currently held between finance officers and service/project officers. In 2019/20 bi-monthly capital

management meetings are held, chaired by the Chief Financial Officer and attended by Service Managers, Project Officers and a Finance Business Partner.

2.4 **Capital Programme Financing**

The projected method of financing the current capital programme requirement of £7,235,900 is set out in Appendix 3 and summarised in the chart below.



2.5 **Capital Receipts Monitoring**

When the Council sells General Fund assets it is permitted to use this income to fund capital expenditure. The initial capital receipts estimate for 2019/20 projects that £611,000 will be generated and used to finance the capital programme in 2019/20. There is no change to the capital receipts estimate projected at quarter 2 monitoring.

3 **Alternative Options**

Option – Not to amend the original Council approved budgets during the year to reflect the latest projected outturn position.

Advantages:

- The final outturn position of the Council can be easily compared to its original intentions when the budget was set and areas of budget risk identified.

Disadvantages:

- Budgets not aligned to current budget pressures resulting in increased likelihood of budget overspend and emerging Council priorities not being addressed;

- Restrict the effectiveness of medium term planning process and preparation of the forward budget if pressures and areas of efficiency are not readily identifiable during budget preparation;
- Budget not reflective of latest performance information.

Reason for rejection – the option is not likely to result in the best outcomes in financial management or support delivery of priorities.

4 Financial Implications

The nature of the report is such that it has significant resource implications across the Council. The report itself demonstrates how resources are being managed.

5 Appendices

Appendix 1 – General Fund Revenue Budget 2019/20 – Budgetary Report

Appendix 2 – Use of Reserves and Revenue Fund Budgets

Appendix 3 – Capital Programme 2019/20 – Budgetary Control Report

6 Background Papers

Detailed Quarterly Budgetary Control Exception Reports

7 Reason for Recommendations

To align the budgets to the current pressures and priorities and ensure the delivery of Council objectives is supported.

This page is intentionally left blank

Grand Summary

Revenue Quarterly Budgetary Control Report

Period Ending September 2019

	Current Approved Budget	Profiled Budget	Actual to date	Variance	%	Projected Outturn	Projected Annual Variance
	£	£	£	£		£	£
Community Development	1,612,500	624,250	565,714	-58,536	-9	1,620,200	7,700
Housing, Health & Well-being	2,598,900	539,519	680,526	141,007	26	2,509,200	-89,700
Public Protection	1,500,400	342,783	275,141	-67,642	-20	1,529,300	28,900
Environment	4,665,900	1,224,669	1,417,194	192,525	16	4,760,300	94,400
Growth & Regeneration	927,400	212,600	56,103	-156,497	-74	919,800	-7,600
Resources & Reputation	1,677,100	3,091,055	3,356,411	265,356	9	1,791,500	114,400
Total Portfolio Budget	12,982,200	6,034,876	6,351,090	316,213	5	13,130,300	148,100
Transfer to/ -from Earmarked Reserves	-1,306,200	-70,000	0	70,000	-100	-1,454,300	-148,100
Total General Fund Quarter 2	11,676,000	5,964,876	6,351,090	386,213		11,676,000	0
Net Council Budget (Cabinet's General Fund Maximum Budget)	11,676,000					11,676,000	0

COMMUNITY DEVELOPMENT PORTFOLIO**BUDGETARY CONTROL REPORT - SEPTEMBER 2019****REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable	Adverse	
	£'000	£'000	£'000	£'000	
<u>Localities</u>					
Supplies & Services	19.2	29.2		10.0	Gedling Food Environment Project funded by Nottinghamshire County Council
Revenue Income	0.0	(10.0)	10.0		
<u>Community Grants</u>					
Supplies & Services	187.6	195.3		5.0	Consultancy fees for the Gedling Heritage Way offset by contribution from reserves. Newstead Centre Grant Aid April - June 19 offset by contribution from reserves.
				2.7	
<u>All other budget heads</u>					
Including items previously reported	1,405.7	1,405.7			
PORTFOLIO TOTAL	1,612.5	1,620.2	10.0	17.7	Net Portfolio Total £7.7K Adverse

HOUSING, HEALTH & WELLBEING PORTFOLIO**BUDGETARY CONTROL REPORT - SEPTEMBER 2019****REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable	Adverse	
	£'000	£'000	£'000	£'000	
<u>Housing Needs</u>					
Employee Expenses	298.5	289.7	8.8		Vacancy savings.
Supplies & Services	251.4	701.4		450.0	Rough Sleeping Partnership funded by government grant below.
Income	(253.6)	(703.6)	450.0		Rough Sleeping Initiative Government Grant
<u>Rent Allowances</u>					
Supplies & Services	228.0	172.3	55.7		Reduced contribution to Bad Debts.
Transfer Payments	22,020.8	20,957.7	1,063.1		Reduction in benefit payments partially offset by reduced subsidy income.
Income	(22,263.0)	(21,278.7)		984.3	
<u>Leisure Services Division</u>					
Supplies & Services	29.8	84.8		55.0	Arnold Leisure Centre infrastructure works offset with contribution from Transformation fund.
<u>Calverton Leisure Centre</u>					
Employee Expenses	372.0	367.0	5.0		Closure for essential maintenance works resulted in loss of income, partially offset by savings on salaries
Revenue Income	(390.6)	(383.6)		7.0	
<u>Redhill Leisure Centre</u>					
Revenue Income	(519.3)	(507.8)		11.5	Lower than expected increase in membership due to fitness suite refurbishment installation of equipment being later than initially planned.

HOUSING, HEALTH & WELLBEING PORTFOLIO**BUDGETARY CONTROL REPORT - SEPTEMBER 2019****REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Arnold Theatre</u>	£'000	£'000			
Supplies & Services	71.6	90.8		19.2	Additional cinema productions and increase in ticket sales partially offset by associated expenditure.
Revenue Income	(180.1)	(207.0)	26.9		
<u>Housing Benefit Administration</u>					
Employee Expenses	493.4	486.2	7.2		Vacancy savings.
All other budget heads Including items previously reported	2,440.0	2,440.0			
PORTFOLIO TOTAL	2,598.9	2,509.2	1,616.7	1,527.0	Net Portfolio Total £89.7K Favourable

PUBLIC PROTECTION PORTFOLIO**BUDGETARY CONTROL REPORT - SEPTEMBER 2019****REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Community Protection and Dog Control</u>	£'000	£'000			
Employee Expenses	372.3	397.7		25.4	Community Safety restructure efficiency currently in progress
Supplies and Services	97.9	101.4		3.5	Removal of unauthorised encampments offset with contribution from reserves
<u>Private Sector Housing</u>					
<u>All other budget heads</u> Including items previously reported	1,030.2	1,030.2			
PORTFOLIO TOTAL	1,500.4	1,529.3	-	28.9	Net Portfolio Total £28.9K Adverse

ENVIRONMENT PORTFOLIO

Appendix 1

BUDGETARY CONTROL REPORT - SEPTEMBER 2019

REVENUE ITEMS TO BE REPORTED

Page 106

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
	£'000	£'000	£'000	£'000	
<u>Waste Management</u>					
Employee expenses	1,607.5	1,617.5		10.0	Agency costs for sickness cover.
Income - New Development Bin Sales	(45.0)	(27.0)		18.0	Deferred efficiency due to fewer new developments than anticipated.
Income - Misc Contributions	0.0	(5.0)	5.0		Additional incomes for miscellaneous events
Income - Garden Waste	(601.5)	(641.5)	40.0		Increased take up of Garden Waste scheme, early delivery of efficiency.
<u>Street Care</u>					
Employee Expenses	604.9	611.4		6.5	Agency costs for sickness cover.
<u>Parks</u>					
Employee Expenses	583.3	630.5		34.2	Deferred efficiency for restructure.
				13.0	Agency costs for sickness cover.
Income	(66.4)	(56.4)		10.0	Deferral of efficiency on Income from Gedling Country Park Cafe
<u>Pet Cremation Service</u>					
Employees Expenses	54.7	36.9	17.8		Staff restructure offset with income below.
Income	(87.2)	(61.4)		25.8	Income target adjusted in line with restructure of staff above and deferral of efficiency.
<u>Tree Teams</u>					
Employees Expenses - Tree Team 2	143.3	114.3	29.0		Deferred efficiency Tree Team 2 re-scheduled to Oct 2020.
Income - Tree Team 2	(189.1)	(128.4)		60.7	

ENVIRONMENT PORTFOLIO

BUDGETARY CONTROL REPORT - SEPTEMBER 2019

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Landscaping Team</u>	£'000	£'000	£'000	£'000	Deferred delivery of efficiency Landscaping to commence April 2021
Employees	25.4	0.0	25.4		
Supplies & Services	1.8	0.0	1.8		
Income	(50.8)	(15.6)		35.2	
<u>All other budget heads</u> (including items previously reported)	2,685.0	2,685.0			
PORTFOLIO TOTAL	4,665.9	4,760.3	119.0	213.4	Net Portfolio Total £94.4K Adverse

GROWTH & REGENERATION PORTFOLIO**BUDGETARY CONTROL REPORT - SEPTEMBER 2019****REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Development Management</u>	£'000	£'000			
Employee Expenses	439.9	424.5	15.4		Vacancy Savings
Income - Pre-application advice	(811.0)	(786.0)		20.0	Removal of efficiency proposal.
Income - Street Naming & Numbering				5.0	Deferral of efficiency to 2020/21
<u>Econ Development</u>					
Employee Expenses	232.1	224.6	7.5		Vacancy savings
Supplies & Services	338.6	343.6		5.0	European Co-operation fund offset with a contribution from reserves.
<u>Planning Policy</u>					
Income	(0.6)	(15.3)	14.7		Linby Neighbourhood Plan Grant transferred to earmarked reserve.
<u>All other budget heads</u> (including items previously reported)	728.4	728.4			
PORTFOLIO TOTAL	927.4	919.8	37.6	30.0	Net Portfolio Total £7.6K Favourable

RESOURCES & REPUTATION PORTFOLIO**BUDGETARY CONTROL REPORT - SEPTEMBER 2019****REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Corporate Management</u>	£'000	£'000			
Supplies & Services	163.8	166.9		3.1	Increase in Banking Charges.
Employee Expenses	598.2	605.5		7.3	Extension of Temporary Personal Assistant post.
<u>Central Provisions</u>					
Employee Expenses	(150.0)	(19.0)		131.0	Management restructure currently in progress
		(16.8)	16.8		Use of Transformation Fund for additional temporary staffing for the Projects Team (offset below)
Supplies & Services	276.8	221.8	55.0		Use of Transformation fund for Arnold Leisure Centre infrastructure works (offset in Housing, Health and Wellbeing Portfolio)
Organisational Development					
Employee Expenses	5.1	2.6	2.5		Savings on non contractual overtime.
<u>Insurance Premiums</u>					
Supplies & Services	272.6	238.8	33.8		Insurance premium savings
<u>Non Distributed Costs</u>					
Employee Expenses	128.9	123.1	5.8		Reduction in pension payments
<u>Corporate Income & Expenditure</u>					
Premises	16.5	17.6		1.1	Additional Drainage Levy Charge
Income	(129.3)	(157.3)	28.0		Additional investment Interest
PWLB Interest	338.0	333.0	5.0		Reduction in loan interest.

RESOURCES & REPUTATION PORTFOLIO**BUDGETARY CONTROL REPORT - SEPTEMBER 2019****REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Registration Of Electors</u>	£'000	£'000			
Supplies and Services	23.7	48.1		24.4	Additional postage costs on registration of electors partially offset with income below Government grant for registration of electors offset with costs above.
Income	(1.9)	(16.6)	14.7		
<u>Elections</u>					
Employee Expenses	125.0	132.9		3.4	Reimbursement for duplicate claim from a past Election.
Supplies and Services	151.5	163.6		4.5	Employee and Supplies and Services costs from European Election offset with income below Government grant for European Election offset with costs above.
Income	(147.3)	(163.0)	15.7	12.1	
<u>Legal Services</u>					
Employee Expenses	334.8	337.8		3.0	Temporary Honoraria offset with contribution from reserves.
<u>Corporate Officers</u>					
Employee Costs	83.4	100.2		16.8	Project Team staffing funded from Transformation Fund budget (see above)
<u>Property Services</u>					
Income	(321.5)	(270.8)		50.7	Deferral of commercial property investment efficiency partly offset by savings in interest costs.
<u>Customer Services</u>					
Employee Costs	796.1	796.1		9.0	Removal of efficiency for new customer services provision for third parties

RESOURCES & REPUTATION PORTFOLIO**BUDGETARY CONTROL REPORT - SEPTEMBER 2019****REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
	£'000	£'000	9.0		Vacancy savings
<u>Communications & Publicity</u>					
Income	(18.3)	(4.0)		14.3	Deferral of efficiency marketing income
<u>Revenues Local Taxation</u>					
Employee Expenses	413.2	433.2		20.0	Business Rates Property Inspector funded from NNDR Pool Reserve
<u>All other budget heads</u> (including items previously reported)	(1,282.2)	(1,282.2)			
PORTFOLIO TOTAL	1,677.1	1,791.5	186.3	300.7	Net Portfolio Total £114.4K Adverse

EARMARKED RESERVES

BUDGETARY CONTROL REPORT - SEPTEMBER 2019

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable	Adverse	
	£'000	£'000	£'000	£'000	
<u>Transfer to/from Reserves</u>					
<u>Community Relations</u>					
Contribution from Community Relations reserve	0.0	(5.0)	5.0		Consultancy for Gedling Heritage Way Bid
Contribution from Community & Crime Reserve		(2.7)	2.7		Newstead Centre Grant
<u>Legal Services</u>					
Contribution from Transformation Reserve		(3.0)	3.0		Temporary Honoraria for Selling Services project
<u>Planning Policy</u>					
Contribution to LDF reserve	0.0	14.7		14.7	Linby Neighbourhood Plan grant underspend.
<u>Public Protection</u>					
Contribution from Community & Crime Reserve		(3.5)	3.5		Removal of Unauthorised Encampments
<u>Economic Development</u>					
Contribution from NNDR Pool Reserve		(5.0)	5.0		European Co-operation Fund
<u>Revenues Local Taxation</u>					
Contribution from NNDR Pool Reserve	0.0	(20.0)	20.0		Business Rates Property Inspector

EARMARKED RESERVES

BUDGETARY CONTROL REPORT - SEPTEMBER 2019

REVENUE ITEMS TO BE REPORTED

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<u>Central Provisions Account</u>	£'000	£'000			
Contribution from Budget Risk Reduction Reserve	0.0	(123.6)	123.6		Contribution to offset deferred and non-delivery of efficiencies across portfolios
<u>All other budget heads</u>	(1,306.2)	(1,306.2)			
Including items previously reported					
RESERVES TOTAL	(1,306.2)	(1,454.3)	162.8	14.7	Net Reserves Total £148.1K Net Contribution to/from Reserves

This page is intentionally left blank

Transfers to/from Earmarked Reserves and Revenue Budget Funds

Quarter Ended September 2019

As approved by the Deputy Chief Executive and Director of Finance and the relevant Corporate Director in accordance with the delegations outlined in the Financial Regulations.

Usage of Earmarked Reserves		
		£
1	Environment	
	Installation of barriers to prevent traveller encampments	6,000
	Contribution from Risk Management Reserve	-6,000
	Arnold car park resurfacing works	15,000
	Contribution from Asset Management Reserve	-15,000
2	Growth & Regeneration	
	Funding for Tram Extension Transport bid with NCC brought forward from 2018/19	50,000
	Contribution from NNDR Pool Reserve	-50,000
	To establish Intervention fund for Economic Growth	50,000
	Contribution from NNDR Pool Reserve	-50,000
	To establish Intervention fund for Town & Local Centres	50,000
	Contribution from NNDR Pool Reserve	-50,000
3	Resources & Reputation	
	Funding for Building Surveyor to carry out asset condition surveys	10,000
	Contribution from Risk Management Reserve	-10,000
	Total Expenditure	£181,000
	Total Reserves	-£181,000

Usage of Revenue Budget Funds		
		£
	None to report	
	General Fund Total	£0

This page is intentionally left blank

Summary Capital Programme Expenditure and Financing
Quarter 2 September 2019

Capital Expenditure	Original Budget £000	Carry Forwards £000	Virements/ Cabinet changes £000	Current Approved Budget £000	Quarter 2 Proposals £000	Total £000
Community Development	0.0	3.7	0.0	3.7	0.0	3.7
Health & Housing	419.6	0.0	70.0	489.6	200.0	689.6
Public Protection	900.0	210.0	0.0	1,110.0	0.0	1,110.0
Environment	1,261.9	427.9	379.5	2,069.3	20.0	2,089.3
Growth & Regeneration	3,140.0	143.6	0.0	3,283.6	-3,183.6	100.0
Resources & Reputation	3,222.0	116.0	-94.7	3,243.3	0.0	3,243.3
Total	8,943.5	901.2	354.8	10,199.5	-2,963.6	7,235.9

Capital Financing	Original Budget £000	Carry Forwards £000	Virements/ Cabinet changes £000	Current Approved Budget £000	Quarter 2 Proposals £000	Total £000
Borrowing	5,371.3	504.6	0.0	5,875.9	-1,685.2	4,190.7
Revenue Contributions	479.1	158.6	52.7	690.4	-487.7	202.7
S106 / CIL	361.1	0.0	107.8	468.9	200.0	668.9
Grants & Contributions	2,121.0	238.0	194.3	2,553.3	-990.7	1,562.6
Capital Receipts	611.0	0.0	0.0	611.0	0.0	611.0
Total	8,943.5	901.2	354.8	10,199.5	-2,963.6	7,235.9

Detailed Capital Monitoring by Portfolio - Quarter 2 September 2019

Project	Original Capital	Carry	Vire /	Quarter 1 Cabinet	CFO Approved Fund Virement	Current Approved	Quarter 2 Proposals	Revised Capital
	Programme	F/wds	Supps	Approved	Quarter 2	Budget		Programme
	£000's	£000's	£000's	£000's		£000's	£000's	£000's
Aid to parishes	0.0	3.7				3.7		3.7
Community Development Total	0.0	3.7	0.0	0.0	0.0	3.7	0.0	3.7
Station Road Carlton - Starter Homes	160.3		35.0			195.3		195.3
Affordable Housing	154.3					154.3		154.3
Redhill Replacement Gym Equipment	70.0					70.0		70.0
Replacement Theatre System	35.0					35.0		35.0
ALC Repair of lift					25.0	25.0		25.0
CLC Changing Roms Refurbishment					10.0	10.0		10.0
Westdale Lane Surgery Refurbishment - S106	0.0					0.0	200.0	200.0
Housing & Health Total	419.6	0.0	35.0	0.0	35.0	489.6	200.0	689.6
Disabled Facilities Grants	900.0	210.0				1,110.0		1,110.0
Public Protection Total	900.0	210.0	0.0	0.0	0.0	1,110.0	0.0	1,110.0
Car Park Resurfacing	15.0					15.0		15.0
Vehicle Replacement Programme	606.0	234.0				840.0		840.0
Gedling Country Park	31.8					31.8		31.8
Cinder Path Netherfield	0.0	28.0				28.0		28.0
Haywood Road Play Area	95.3				21.0	116.3	20.0	136.3
PASC Trees/Landscaping equipment		155.8				155.8		155.8
Carlton Cemetery - Expansion/Car Park	268.8	10.1				278.9		278.9
Community Garden Georgia Drive Redhill	0.0	0.0	0.0	10.0		10.0		10.0
Muirfield Play Area	0.0	0.0	0.0	100.0		100.0		100.0
Gedling Country - Seating Platform	0.0			107.8		107.8		107.8
Gedling Country Park Car Park Extension	150.0					150.0		150.0
Lambley Lane Changing Room & Pitch Renovation	95.0					95.0		95.0
Carnarvon Play Area Refurbishment	0.0				38.7	38.7		38.7
Conway Road Recreation Ground	0.0			102.0		102.0		102.0
Environment Total	1,261.9	427.9	0.0	319.8	59.7	2,069.3	20.0	2,089.3
Calverton Enterprise Units	1,370.0					1,370.0	-1,370.0	0.0
Arnold Market	980.0	103.6				1,083.6	-983.6	100.0
Carlton Square Development	790.0	40.0				830.0	-830.0	0.0
Growth & Regeneration Total	3,140.0	143.6	0.0	0.0	0.0	3,283.6	-3,183.6	100.0
IT Licences - Microsoft Office	100.0					100.0		100.0
Civic Centre Public Toilets	22.0				50.0	72.0		72.0
Customer Service Improvements	100.0					100.0		100.0
All Weather Pitch Carlton Le Willows	300.0					300.0		300.0
Commercial Property Investment	2,500.0					2,500.0		2,500.0
Footpath Resurfacing	0.0				10.7	10.7		10.7
Footpath Repairs	0.0				8.0	8.0		8.0
Asset Management Fund	200.0				-163.4	36.6		36.6
Hazleford Way Drainage		51.0				51.0		51.0
Equipment Replacement	0.0	65.0				65.0		65.0
Resources & Reputation Total	3,222.0	116.0	0.0	0.0	-94.7	3,243.3	0.0	3,243.3
Total Programme	8,943.5	901.2	35.0	319.8	0.0	10,199.5	-2,963.6	7,235.9



Report to Cabinet

Subject: Gedling Plan Quarter 2 Performance Report

Date: 7 November 2019

Author: Senior Leadership Team

Wards Affected

Borough wide

Purpose

To inform Cabinet in summary of the position against Improvement Actions and Performance Indicators in the 2019/2020 Gedling Plan at the end of quarter 2.

Key Decision

This is not a key decision.

Recommendation

THAT:

The progress against Improvement Actions and Performance Indicators in the 2019/20 Gedling Plan be noted.

1 Background

- 1.1 The Council has made a commitment to closely align budget and performance management. This is in line with accepted good practice.
- 1.2 To deliver this commitment, systems to monitor performance against revenue and capital budgets, improvement activity and performance indicators have all been brought together and are now embedded in the way the Council works. Whilst the budget and performance information are presented in two separate reports, they are and will be reported to Cabinet together and will appear on the same agenda.
- 1.3 In addition, performance reports now focus more directly on the Council's priorities and offer an "early warning" system of instances where targets may not be secured.

- 1.4 As usual, comprehensive details about current performance against the Gedling Plan can be accessed through the following link on the Council's website:-

<http://www.gedling.gov.uk/council/aboutus/prioritiesplansandperformance/howweweredoing/>

Members are recommended to view this document which provides valuable background detail to this summary paper. It provides a more in-depth review of indicators, actions and outcomes for quarter 2.

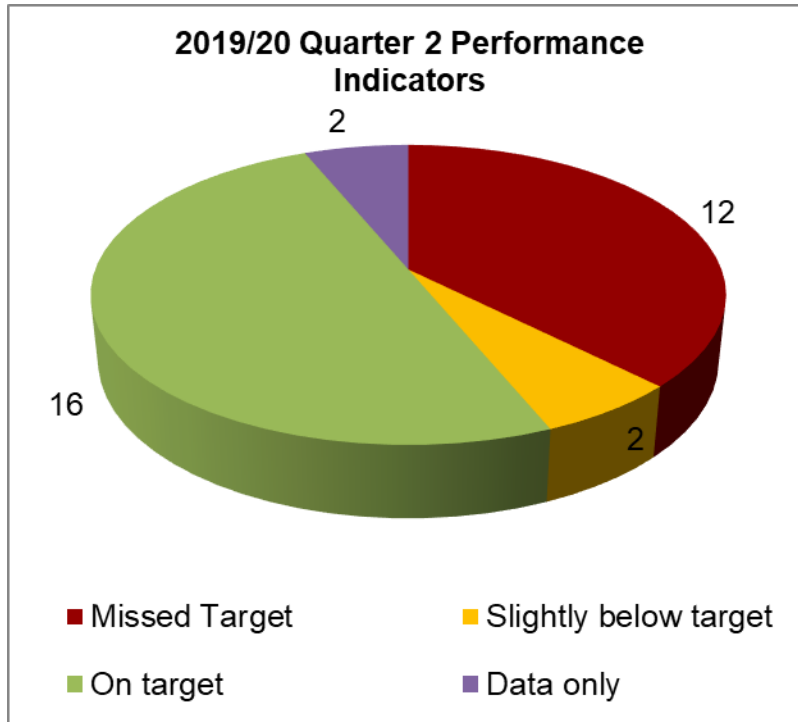
- 1.5 A full set of papers that appear on the website have been printed and these reports are available in the Members' Room. They contain explanations of variances from expected performance together with trend arrows for all the performance indicators within the Gedling Plan (note that an upward arrow indicates improved performance, irrespective of whether improvement is represented by a higher or lower value) and progress bars for all Gedling Plan actions showing progress made against project milestones.
- 1.6 The assessment criteria used for actions and indicators is based on red, amber and green traffic light symbols. To be assessed as green performance indicators must be in line with their expected performance at this stage of the year, whilst actions must be on target against the "completed" or "in progress" milestones determined within the performance management system, Pentana.

2 Proposal

- 2.1 It is proposed that Cabinet note the current Performance Information for quarter 2 as set out below.

2.2 Overall Performance

Overall performance at quarter 2 against the 2019/20 Gedling Plan actions and indicators shows the following:

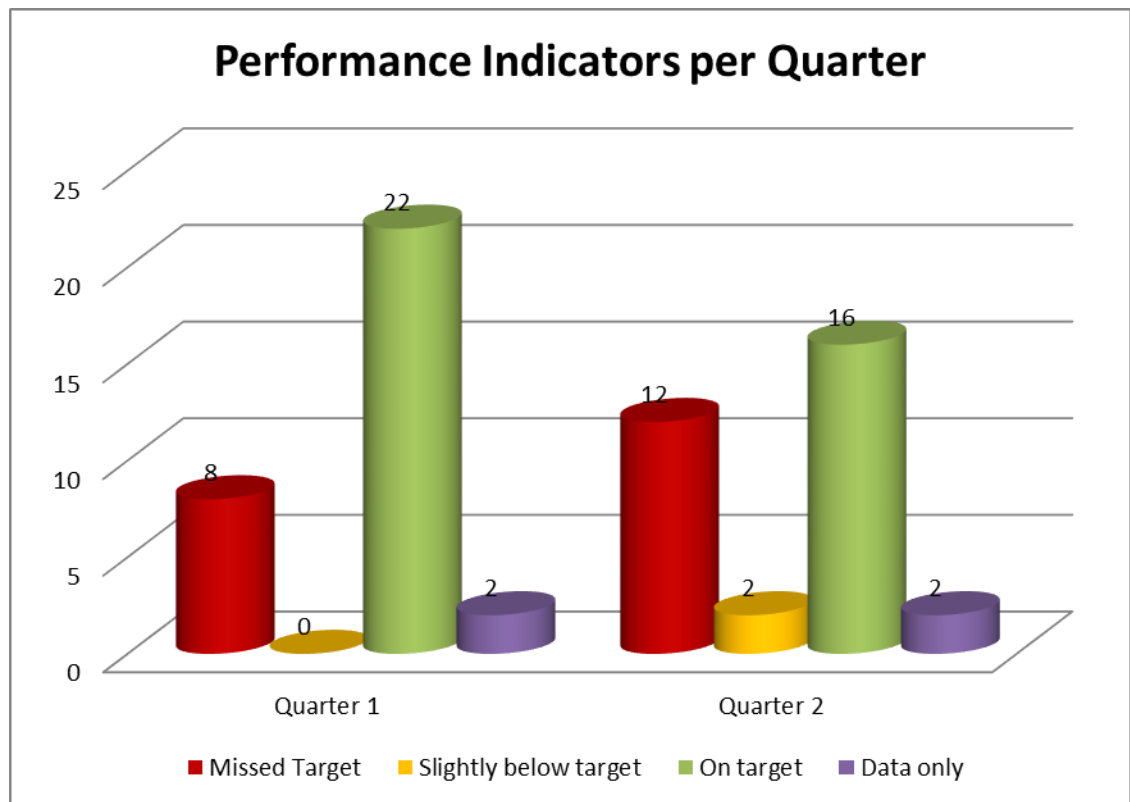


2.3 Actions

At this stage the 95 Gedling Plan actions are either in progress or assigned to an Officer and one is complete. It must be noted that the data in this report refers to the second quarter of the financial year only and it is expected that actions identified for the year will be met.

2.4 Indicators

Overall indicator performance at the end of quarter 2 shows that out of a total of 32 indicators, 16 were on or above target, two were slightly below target and 12 indicators missed their target. Two indicators are for tracking purposes only. All data was available at the time of drafting this report.



2.5 Examples of particularly positive performance during quarter 2 include:

- LI027f - Number of attendances at Bonington Theatre – High levels of performance are being maintained with 13,182 attendances against a target of 11,150
- LI052 Percentage of calls to the contact centre answered (or call back made) - 12 month rolling total – Currently stands at 95.7% in comparison to target of 92%
- LI057 Percentage of customers seen within 15 minutes – 95.8% of customers are seen within 15 minutes against target of 85%

- LI321 Number of Keep Me Posted email newsletter subscribers – 27,000 subscribers against anticipated target of 18,000
- NI157a Percentage of Major planning applications processed within 13 weeks – 100% processed within 13 weeks against a target of 90%
- LI363 Number of school-age work experience placements hosted in Gedling Borough Council in partnership with YouNG (and Economic Development) – Already had 15 placements against an annual target of 6
- LI276 Percentage of food premises scoring 4 or 5 in the national food hygiene rating scheme – 96% against a target of 90% target
- LI379 Average number of Swim School Members (12 month rolling period) – Average number is 2,799 against target of 2,500
- LI027 Number of visits to leisure centres – 288,368 visits compared to the Quarter 2 target of 225,236.
- LI018 Percentage of invoices paid within 30 days. – 98.64% against of 99%. While this has not fully met target, it is improving and acknowledges the important the Council places on paying suppliers in a timely fashion.

2.6 The following performance indicators missed their target at the end of quarter 2 and are worthy of note. However from a Senior Leadership Team perspective there are no specific performance concerns to raise.

Housing needs and welfare support

During quarter 2 the average time to process Housing Benefit change in circumstances (in calendar days) was five days against a target of four days. This is the result of high level of sickness absence in the Benefits section. Absences are being managed in accordance with the Council's Sickness Management Scheme and even though performance has been affected processing times remain in the top 5% nationally.

The average length of time spent in temporary accommodation (in weeks) is 25.4 weeks against a target of 8 weeks and is expected to miss target at year-end. Households, particularly large ones, are spending longer in temporary accommodation as there are fewer properties available for permanent accommodation. The Housing Team continues to work with Housing Associations and private landlords towards finding solutions for homeless families. Work is underway to explore the options for council owned land to be re-used for much needed temporary residential accommodation. This includes land at Station Road in Netherfield and Burton Road in Carlton. Officers are exploring the development potential of these sites, before a full business case is prepared.

Housing

While above target at quarter 1 the net additional homes provided in quarter 2 fell below the target of 120 with 57 new additional homes provided. The trajectory confirms the anticipated delivery by the end of year of 458 homes against an end of year target of 480. This represents a significant improvement in delivery when compared against previous years but with the stepped trajectory the target has increased by 40 for this year.

As in Quarter 1, the number of affordable homes delivered (gross) in quarter 2 was zero. However, whilst no affordable homes have been delivered within the first two quarters, the S.106 units at Chase Farm are due for completion by the end of the financial year. In addition there is the potential for some of the S.106 units to be delivered within the current financial year in view of the rate of development of the site.

Waste

The residual household waste per household (in Kg) and Percentage of household waste sent for reuse and composting have missed target for this quarter. We are experiencing a higher than normal volume of rejected loads at the recycling depot due to contamination of recyclables. To improve contamination the Council has introduced a number of initiatives in partnership with Veolia and other districts in Nottinghamshire including a simpler recycling information leaflet and clearer information on the bin calendars. In addition a pilot to reduce contamination is being proposed for Netherfield.

Sickness absence

Working days lost due Sickness absence (rolling 12 month) currently stands at 9.53 days against a target of 9 days. This is the first time since Quarter 2 2017/18 that the target has been missed. Long term absence has remained high this quarter and general levels of sickness absence remain high across a number of teams. Currently there are nine staff off long-term which accounts for 49.5% of the total days lost for sickness. For September, the absence rate for the same month last year was substantially lower than this year- this has caused a worsening of the position. It is expected that a number of long-term absence cases will be resolved which may begin to have a positive effect on the indicator.

Planning

The percentage of minor planning applications processed within 8 weeks was 79.3% against the target of 91%. This dip in performance has been due to six staff vacancies over the summer due to retirement, promotions and leavers. All positions have been recruited to and the section will be up to full complement by the start of November. After this it is expected that the section's performance will significantly improve in relation to the 'minor' applications. Also, whilst the percentage of minor applications has dipped the performance for major applications remains at 100% and the percentage of other planning applications

processed within eight weeks was 86.5% for this quarter against a target of 85.0%

- 2.7 Of the 12 indicators shown red at the end of quarter 2, five are expected to improve and be on target at the year end. However, Service Managers have indicated that seven indicators are expected to miss target. In addition, one of the PI's currently on target, "Average time to process new Housing Benefit Claims" is expected to miss target.

2.8 Achievements

A separate report is produced highlighting key achievements delivered during quarter 2, focusing on areas where the Council has made a real difference to people's lives. This is attached as Appendix 1 and is available on the Council's website and in hard copy in the Members' Room. The following outcomes are identified for particular attention:

Arnot Hill Park Centenary – Picnic in the Park - The Council, with support from the Friends of Arnot Hill Park, delivered a Picnic in the Park event to commemorate 100 years of Arnot Hill Park as a public park. The event took place on 21st July and included performances from local company Handmade Theatre. To link with festivities held in the park throughout its history Thoresby Colliery Band performed and Maypole dancing workshops took place for families on the lawn outside Arnot Hill House. The event was also attended by a group of young people from the National Citizen Service who ran a cake sale to raise money for their renovation of a garden at Nottingham City Hospital. City Arts provided print making and paper craft activities in the bowls pavilion.

Family Fun Days in Arnold Town Centre - following the installation of the temporary market stalls, there have been a series of family fun days held throughout the summer holidays. These events were based at the market place to support the ongoing development of the market.

Food Bank Drive - A "Food Bank Drive" was run in August 2019 organised by our Housing Services Team Leader with support from Revenues and Welfare Support colleagues. This was due to the 20% increased demand on Food Bank services during school holidays. A number of service users known to the Housing Team use this facility to assist with food for the family in the short term. We delivered distinctive red "Bag of Life" with a list of requested items to each Service Area in the Council and collected the donated items a week later. In that time over 30 large bags were filled with food and toiletries, the food box was also filled and someone also donated 5 trays of tinned goods. This equated to a car full of food and very happy staff at the Daybrook Baptist Church food bank. A bag of donated food was also delivered to a local resident in the Carlton area who had come to the attention of Environmental Health staff and was facing hardship. A further Food Bank Drive is planned towards the Christmas period to help those residents in the Borough that are most in need.

Injunction Against Illegal Encampments - Following a recent unauthorised encampment at the Richard Herrod Centre, Gedling Borough Council's Public Protection and Legal teams responded quickly and were granted an injunction, banning any illegal encampments throughout the entire borough. Not only was this successful in removing the encampment within two days, but it was the first of its kind to be issued within Nottinghamshire. The injunction means that anyone who sets up an unauthorised encampment within the borough can be held in contempt of court, liable to imprisonment, fined or have assets seized. The court granted the injunction until the end of October. There was then a breach of the injunction with an encampment setting up on privately owned land in Newstead in September. Again, swift action from Public Protection who served copies of the injunction on the occupants of the encampment and another trip to court to enforce the injunction. Our Planning, Leisure, Parks & Street Care and Communications teams also assisted Legal Services and Public Protection in achieving this important piece of work for the Borough.

Opening of new Green Space and Play Area at Haywood Road, Mapperley - Following a successful joint bid by the Council and the Haywood Road Community Association, FCC Communities Foundation Ltd (a not-for-profit business that awards grants for community, conservation and heritage projects), work began on a new £140,000 park and play area on Haywood Road in Mapperley. The park includes a rope pyramid, seesaws, slide, roundabout, balance beams, swings, picnic tables, benches and a table tennis area. The Play area installation was complete and opened to the public in July 2019 and offers a great Green Space for local people, especially children, in which to enjoy themselves.

Launch of Employee Green Champion Scheme – to coincide with national recycling week, Gedling Borough Council launched a new scheme that aims to make a real change within our council. The Green Champion Scheme seeks to create change with a dedicated task force of staff from across the organisation who are determined to deliver energy efficiency and waste reductions. The scheme was the idea of one of our Customer Services Advisors who made the suggestion to Senior Leadership Team who agreed that she could lead the campaign. She said: "This campaign isn't about making our lives impossible, it's about making us realise just how much throwaway plastic is part of our everyday life, how much energy is wasted on electrical items being left on standby, and most importantly, how small, easy lifestyle shifts can drastically reduce these."

Redhill Gym Refurbishment - A £74K refurbishment of Redhill gym took place in August which has seen new equipment, specialist flooring, decoration and lighting and continues to support healthy lifestyles commitment ensuring accessible facilities for all. The site is currently running a two-week free DNA membership promotion which runs until the end of October.

Customer Services Media Accounts - Following the separation of customer related contact on social media and promoting Council services, resulting in the creation of dedicated customer services social media accounts, training has now been delivered by the Communications Team to more staff within Customer Services to develop the service. Month by month contact through this method

grows and directly impacts on both the Digital Council and Digital Customer themes of the Digital Strategy. A “Digital Officer” is now part of the rota for Customer Services to deal with digital contact which has improved the digital service to our residents.

Employee Intranet - In response to a staff survey and to strengthen actions under the Digital Council theme of the Digital Strategy a better and easier to use intranet has been launched, making it easier for staff to get the information they may need on a day to day basis.

3 Alternative Options

- 3.1 Not to present an update on quarterly performance, in which case Executive members will not be aware of performance against the Gedling Plan 2019/20.

4 Financial Implications

- 4.1 None arising from this report.

5 Appendices

- 5.1 Appendix 1 – Examples of Outcomes achieved during Quarter 2 2019/20.

6 Background Papers

- 6.1 None identified.

7 Reasons for Recommendations

- 7.1 To ensure Members are informed of the performance against the Gedling Plan 2019/20.

This page is intentionally left blank

**Examples of Achievements and Activities
during
Quarter 2 2019/20**

Strong and Dynamic Communities

PROMOTE AND ENCOURAGE PRIDE, GOOD CITIZENSHIP AND PARTICIPATION

Calverton Play Day - The Play Day took place on 20th July at William Lee Memorial Park with a Pirates and Princesses theme. The Council aims to increase the capacity of the Calverton Play Day Event Committee to take greater ownership of the event and they have reported progress in registering as a charity. The majority of the activities and attractions were funded by the Calverton Play Day Committee, as a result of a successful fundraising campaign held in the year leading up to the event. Gedling Play Forum arts and craft activities were funded by via an annual service level agreement with the Council.

Arnold Play Day - Funded and organised by the Council, the Play Day took place on 7th August at Arnot Hill Park with many local partners engaged including Inspire Library Service, Friends of Bestwood Country Park, Mapperley and Arnold Rotary Club, Tiny Talk Baby Signing and GBC Parks Team, who gathered 1000+ completed parks surveys. Gedling Play Forum arts and craft activities were funded by via an annual service level agreement with the Council.

Carlton Play Day - Funded and organised by the Council, the Play Day took place on 21st August at Jubilee Park, Burton Road. Partners engaged including Extreme Wheels, Mapperley and Arnold Rotary Club, Nottinghamshire Police and Pulp Friction. Gedling Play Forum arts and craft activities were funded by via an annual service level agreement with the Council.

Arnot Hill Park Centenary – Picnic in the Park - The Council, with support from the Friends of Arnot Hill Park delivered a Picnic in the Park event to commemorate 100 years of Arnot Hill Park as a public park. The event took place on 21st July and included performances from local company Handmade Theatre. To link with festivities held in the park throughout its history Thoresby Colliery Band performed and Maypole dancing workshops took place for families on the lawn outside Arnot Hill House. The event was also attended by a group of young people from the National Citizen Service who offered a cake sale to raise money for their renovation of a garden at Nottingham City Hospital. City Arts provided print making and paper craft activities in the bowls pavilion.

DKNS Bone Marrow testing event - An event proposed by Councillor Kathryn Fox, supported by the Community Investment Manager, Communications and Caretaking Teams was held at the Civic Centre on 26th September. The aim of this event was to encourage testing and registration of potential bone marrow donors to help treat a rare genetic form of blood cancer. The event was highly successful, attracting wide media interest, engagement from staff, partners and elected members and the wider public. At least 60 people registered as potential donors.

16 and Under Youth Summer Diversionary programme - The Portfolio Holder for Young People and Equalities made a request for the Council to provide a Youth Diversionary Activity Programme for 11- 16 year olds during the school summer holidays. The main aims of this programme included engaging young people into positive activities away from low level anti-social behaviour and general boredom, promoting social cohesion and providing opportunities away from technology and mobile phones.

The final programme engaged over 200 young people and included a diverse range of activities which included:

- free swimming and badminton sessions at GBC Leisure Centres

- Skate Jam and Graffiti Art Events at 6 GBC parks and also Bestwood Country Park
- Girls Fitness Circuit Sessions at Killisick Recreation Ground
- additional activities at local youth centres in Redhill and Calverton
- Four days of dance, theatre and singing delivered by local group Flying High culminating in a performance at the Bonington Theatre
- Creative performance project by HandMade Theatre company at Gedling Country Park called '*Routes to roots*'
- A programme of films for young people at the Bonington Theatre, including a free screening of Avengers: Endgame.

Bestwood Youth Shelter project - Following the success of the Skate Jam sessions as part of the Under 16's summer youth activity programme, Bestwood Village Parish Council requested that the artist involved in these sessions be approached to repaint the youth shelter in Bestwood Country Park. Three sessions have taken place supported by Nottinghamshire County Council mobile youth provision. Young people from Bestwood worked with the artist to create a new design for the youth shelter and paint it to provide a more welcoming and attractive space for the young people to use.

Rhubarb Theatre Show in Netherfield - Families in Netherfield attended a show from Rhubarb Theatre 'The Boy who wanted to Fly' at the St Georges Centre as part of the local programme of summer holiday activities.

Haywood Road Community Centre - A formal submission and business plan has been received from Haywood Road Community Association as part of their application for community asset transfer of Haywood Road Community Association. A subsequent six week public consultation has taken place on this proposal during July and August. The Association has also now successfully achieved its status as a Charitable Incorporated Organisation. A decision on the community asset transfer will need to be undertaken at the October Cabinet meeting.

Gedling Youth Council - A Youth Council meeting was held on 16th September, at which the new Portfolio Holder for Young People and Equalities Councillor Viv McCrossen and Policy Advisor Councillor Kathryn Fox introduced themselves and discussed with members how they might support the work of the group. Creation of a Youth Information Hub was discussed, also plans to progress and promote mental health support for young people. The Gedling under 16s Summer Holiday activity programme commissioned by the Portfolio Holder was highlighted as a great opportunity to engage with young people going forward. The group also received guest speaker Coral Hotchkiss of the NHS England commissioned Notts Young Carers Hub and shared ideas on how to promote the service to young carers.

Four Youth Council Members including the Gedling Youth Mayor, appointed at the AGM and Mayor Making in June, and Chair of Gedling Youth Council represented the Council at a Civic event to welcome a Rotenburg School twinning event at the Civic Centre on Monday 23rd September.

Gedling Seniors Council - A Gedling Seniors Council meeting was held on 20th September, addressing the theme of 'Getting Out and About' in Gedling. Guest Speakers included representatives of Inspire Arts community learning, the Nottinghamshire Concessionary Transport Scheme covering the older person's bus pass, Arnold U3A and the Gedling Heritage Project, including the Heritage Project film.

Arnot Hill Park Centenary – Mural Project - The Arnot Hill Park Picnic in the Park event in July provided an opportunity for the community to contribute to the painting of a new mural on the bridge running along the former railway line bordering the park. The mural was themed around the centenary of the park. City Arts and artist Amy Nicholson delivered the project as part the 'Express Yourself' programme which supports young people in gaining skills and qualifications by raising self-esteem through participation in arts activities in a safe creative environment. Informed by research undertaken by Arnold Local History Group, the young people and the artist produced a design for the mural which they then painted with additional support from Nottingham Trent University students and the wider community at the Picnic in the Park event.

REDUCE POVERTY AND PROVIDE SUPPORT TO THE MOST VULNERABLE

Food Bank Drive - A Food Bank Drive was run in August 2019 organised by our Housing Services Team Leader with support from Revenues and Welfare Support colleagues. This was due to the 20% increased demand on Food Bank services during school holidays. A number of service users known to the Housing Team use this facility to assist with food for the family in the short term. We delivered distinctive red "Bag of Life" with a list of requested items to each Service Area in the Council and collected the donated items a week later. In that time over 30 large bags were filled with food and toiletries, the food box was also filled and someone also donated 5 trays of tinned goods. This equated to a car full of food and very happy staff at the Daybrook Baptist Church food bank. A bag of donated food was also delivered to a local resident in the Carlton area who had come to the attention of Environmental Health staff and was facing hardship. A further Food Bank Drive is planned towards the Christmas period to help those residents in the Borough that are most in need.

Nottingham Citizens Advice Bureau Service Level Agreement - The Council has an annual service level agreement with Citizens Advice Bureau (CAB) to support local residents at outreach services in Arnold, Calverton and Netherfield. During the period April to June, 110 Gedling residents were supported at the outreach service, 65% of whom were female and 52% declared themselves as disabled or having a long-term health condition. CAB reported £78,371 of benefit gain for attendees following the advice given at the outreach. A further 192 Gedling residents were assisted at the main Nottingham office during April to June, who received £73,182 of benefit gain.

Financial Help for a Vulnerable Customer - In an excellent example of serving people and improving lives the Customer Services Manager led assistance from GBC and the DWP to ensure that a vulnerable gentleman in financial difficulty received the help he was entitled to, resulting in a payment of around £10,000 in backdated eligibility to discounts/benefits.

Injunction Against Illegal Encampments - Following a recent unauthorised encampment at the Richard Herrod Centre, Gedling Borough Council's Public Protection and Legal teams responded quickly and were granted an injunction, banning any illegal encampments throughout the entire borough. Not only was this successful in removing the encampment within two days, but it was the first of its kind to be issued within Nottinghamshire. The injunction means that anyone who sets up an unauthorised encampment within the borough can be held in contempt of court, liable to imprisonment, fined or have assets seized. The court granted the injunction until the end of October. There was then a breach of the injunction with an encampment setting up on privately owned land in Newstead in September. Again, swift action from Public Protection who served copies of the injunction on the occupants of the encampment and another trip to court to enforce the injunction. Our

Planning, Leisure, Parks & Street Care and Communications teams also assisted Legal Services and Public Protection in achieving this important piece of work for the Borough.

Knife Amnesty - The Council has again taken part in Nottinghamshire Police's most recent Knife amnesty – one of only a few locations across the County that is not a Police Station.

Gedling Youth Council Knife Crime Film - A working group comprising of delegates from the Youth Council, Dave Wakelin, Corporate Director and Violent Crime task force lead, Local Police Inspector Chris Pearson and Police in Schools Coordinator Karen Dalby has been meeting since March 2019 and successfully developed a Knife Crime film script targeting Years 7 and above. The forward plan is now to engage with a creative partner to produce and direct the film, to work on an accompanying lesson pack, and, once all completed, to launch the film and pack at The Bonington Theatre next Spring.

High Performing Council

IMPROVE THE CUSTOMER EXPERIENCE OF ENGAGING WITH THE COUNCIL

Customer Services Media Accounts - Following the separation of customer related contact on social media and promoting Council services, resulting in the creation of dedicated customer services social media accounts, training has now been delivered by Communications to more staff within Customer Services to develop the service. Month by month contact by this method grows and directly impacts on both the Digital Council and Digital Customer themes of the Digital Strategy. A Digital Officer is now part of the rota for customer services to deal with digital contact, which has improved the digital service to our residents.

Taxi Licensing System Improvements - Following a customer journey mapping exercise, improvements have been made to the internally developed Taxi Licensing systems to make the process more efficient, helping deliver the Digital Council theme of the Digital Strategy.

PROVIDE EFFICIENT AND EFFECTIVE SERVICES

Silver Safety Award - our Leisure Services team have received the Silver Award in Health & Safety from the International Institute of Risk & Safety Management. The award recognised the excellent commitment to Health & Safety for services that deal direct with guests and visitors on a daily basis. Officers were presented with the award at a special ceremony in Birmingham in June.

APSE Award Shortlisting - our Parks and Street Care team have been shortlisted for an APSE award for Best Service Team of the Year for their Cemetery and Pet Crematorium Services.

MAINTAIN A POSITIVE WORKING ENVIRONMENT AND STRONG EMPLOYEE MORALE

Employee Intranet - In response to a staff survey and to strengthen actions under the Digital Council theme of the Digital Strategy a better and easier to use intranet has been launched, making it easier for staff to get the information they may need on a day to day basis.

IMPROVE USE OF DIGITAL TECHNOLOGIES

Improvements in Digital Technology for Members - Following the local elections iPads have been rolled out by IT to members as part of a specific action under the Digital Council theme of the Digital Strategy, Democratic Services have also been heavily involved in delivering this project. Also, a new digital newsletter for Members - Councillor Contacts - has been launched. These improvements will enable our members to work in a mobile and efficient way and have improved digital skills.

Vibrant Economy

PROVIDE MORE HOMES

Housing Action Plan - The Council is required to prepare an action plan which analyses the key reasons for the under delivery of the Council's housing requirement and identifies measures the Council intends to undertake to increase delivery of new housing. The Council's Housing Delivery Action Plan was published in August 2019 and can be viewed here:

<http://www.gedling.gov.uk/media/gedlingboroughcouncil/documents/planningpolicy/amrand5yhlsa/HAP2019.pdf>

Five Year Land Supply - Like all local planning authorities in England, the Council is required to establish whether it has a five year supply of housing land. This exercise is undertaken at least annually. The 2019 report was published in August and can be viewed here:

<http://www.gedling.gov.uk/media/gedlingboroughcouncil/documents/planningpolicy/amrand5yhlsa/5YLS2019.pdf>

Willow Farm Development Brief - The Willow Farm site north east of Gedling Village has been allocated for housing in the Council's local plan. A development brief has been drafted in order to guide future planning applications and to inform local residents of the preferred nature and form of development. Consultation on the draft development brief took place during August and September and the draft brief can be viewed here:

<https://consultplanningpolicy.gedling.gov.uk/consult.ti/wfdb/consultationHome>

ENSURE LOCAL PEOPLE ARE WELL PREPARED AND ABLE TO COMPETE FOR JOBS

Work experience placements - We are proud to have hosted seven work experience students from schools across the borough including Redhill Academy, Arnold Hill Academy and Colonel Frank Seeley Academy. The students were placed in a variety of teams around the Council and enjoyed a full week getting to understand how we provide services to residents across the borough. Wherever possible we try to match students' interests with the work of the teams in which they are placed so that the insight into work is as meaningful as possible. The latest cohort of school work experience students brings the total of placements offered for the year up to 15.

School Events – there were two school events held in this period: one at Carlton le Willows Academy and the other at Chris the King Academy. These are joint events with the schools to help show young people a glimpse of the world of work.

CREATE THRIVING AND VIBRANT TOWN AND LOCAL CENTRES

Carlton Square project – consultation on the proposed plans were consulted on with Gedling residents, retailers and businesses. There were a series of consultation events in August to advertise the work being done.

DRIVE BUSINESS GROWTH AND JOB CREATION THROUGH LOCAL AND INWARD INVESTMENT

Business support session – was run by D2N2 Growth Hub, and facilitated by our Economic Growth and Regeneration team to provide support to local businesses. In this quarter, there was 6 businesses who received this opportunity for support.

Funding bids – the Economic Growth team submitted 5 funding bids to D2N2 for a total of £7.5m. We are waiting to hear back about whether we have been successful. The Strategic Housing team have also submitted a bid to the Local Government Association for specialist advice and funding to deliver housing schemes.

Sustainable Environment

PROVIDE AN ATTRACTIVE AND SUSTAINABLE LOCAL ENVIRONMENT THAT LOCAL PEOPLE CAN ENJOY

Green Flag Awards – our Parks and Street Care team were awarded Green Flag status on Arnot Hill Park, Burton Road Jubilee Park and Gedling Country Park. This national award is recognition of parks that are managed to a consistent high standard and recognition of the value to the whole community. These parks have specific management plans in place with annual projects involving the community volunteers.

Opening of new Green Space and Play Area at Haywood Road, Mapperley - Following a successful joint bid by the Council and the Haywood Road Community Association, FCC Communities Foundation Ltd (a not-for-profit business that awards grants for community, conservation and heritage projects), work began on a new £140,000 park and play area on Haywood Road in Mapperley. The park includes a rope pyramid, seesaws, slide, roundabout, balance beams, swings, picnic tables, benches and a table tennis area. The Play area installation was complete and opened to the public in July 2019 and offers a great Green Space for local people, especially children, in which to enjoy themselves.

CONSERVE, ENHANCE, PROMOTE AND CELEBRATE OUR HERITAGE

Thomas Hawksley Memorial - A memorial to the 19th century water engineer Thomas Hawksley has been commissioned and is being produced by local artist Richard Janes, who has delivered workshops with Arnbrook Primary School to inform the final design. The memorial will be installed in Arnot Hill Park in October 2019.

'Routes to Roots' – Handmade Theatre at Gedling County Park - As part of plans to develop a piece of theatre about the history of Gedling Country Park, Handmade Theatre delivered two days of activities for families over the school summer holidays. They offered willow craft activities and performance and story trails around the park sharing information

about the history and heritage of the park and wider local area. The evaluation of this activity will contribute towards a Heritage Grant application and feedback was received from 120 participants.

PROMOTE AND PROTECT THE ENVIRONMENT BY MINIMISING POLLUTION AND WASTE

Launch of Employee Green Champion Scheme – to coincide with national recycling week, Gedling Borough Council launched a new scheme that aims to make a real change within our council. The Green Champion scheme wants to create change with a dedicated task force of staff from across the organisation who are determined to deliver energy efficiency and waste reductions. The scheme was the idea of one of our Customer Services advisors who made the suggestion to Senior Leadership Team. They subsequently agreed that she could lead the campaign. She said: "This campaign isn't about making our lives impossible, it's about making us realise just how much throwaway plastic is part of our everyday life, how much energy is wasted on electrical items being left on standby, and most importantly, how small, easy lifestyle shifts can drastically reduce these."

Healthy Lifestyles

IMPROVE HEALTH AND WELLBEING AND REDUCE HEALTH INEQUALITIES

Planning and Health workshop – internal training event for officers on how planning can help to create a healthy environment.

Housing to Health, Hospital Prevention and Discharge Project – this project has been shortlisted with 2 other councils for the Chartered Institute of Environmental Health – Environmental Health Project of the Year 2019. In the past 12 months the project has received over 90 referrals. The scheme was established to reduce bed-blocking and avoidable admissions caused by unsafe or unsuitable housing and to support homeless patients. A core ambition is to improve health and wellbeing. The Council's Health & Housing Co-ordinators are a central point of contact bringing together housing, health and social care services and other partners to resolve housing issues that delay hospital discharge or contributes to repeated or avoidable admissions and re-admissions.

Health & Wellbeing Plan - The quarterly meeting to report progress to the Gedling Health and Wellbeing Delivery Group was held in September and included a range of agenda items that feed directly into the outcomes of the plan. Examples included:

- An update on the Nottingham and Nottinghamshire Integrated Care System and specifically data produced for the local Primary Care Networks.
- An update on the new Public Health Commissioned Integrated Wellbeing Service.
- The Children and Young People's mental health trailblazer project taking place in selected schools within the Gedling area.
- The next steps for social prescribing in Gedling.

SUPPORT PHYSICALLY ACTIVE LIFESTYLES

Redhill Gym Refurbishment - A £74K refurbishment of Redhill gym took place in August which has seen new equipment, specialist flooring, decoration and lighting and continues to support healthy lifestyles commitment ensuring accessible facilities for all. The site is currently running a 2 week free DNA membership promotion which runs until the end of October.

Boditrax – Two new Boditrax machines were purchased for Carlton Forum and Redhill Leisure Centres. Use of these machines is included in the DNA membership and provides users with over 20 key body statistics including body fat, muscle, metabolic rate, hydration levels etc. this key interaction with the DNA member enables the member of the fitness team to signpost the member to activities to ensure they get value for money from their fitness membership. This new member benefit will help sell memberships and also retain existing members.

Calverton Pool Hall - The pool at Calverton closed for 5 weeks over summer holidays to allow for the removal of asbestos from the pool hall ceiling, which created an opportunity to redecorate the area at the same time. The pool re-opened on Friday, 30th August (1 day earlier than planned) and ran a free "Swim 4 All" session on the 30th to celebrate the early opening, which was well attended.

SPRIING Project - The SPRIING project continues to signpost Gedling residents into a range of community based activities to reduce loneliness and social isolation. Some of these activities include physical activities such as walking groups and exercise referral. Work has commenced with the Leisure Centre to review the marketing and promotion of health based classes such as Heartbeats, Strokability, Falls prevention and DNA health. These sessions will be embedded into the SPRIING pathway and the new and emerging Link Worker referral process.

Improver Running Programme - Another successful summer Improver Running programme funded by the Council has taken place over the summer, with an average of 25 participants of all abilities attending each session. In total 116 people participated in these sessions which took place at Carlton-le-Willows Academy. The group are now looking for winter venues to continue the sessions if feasible. Feedback from one participant: "The sessions ran from Carlton Le Willows have been excellent; the sessions have been well structured and suited to all abilities. Our coach has been fantastic and provides just the right amount of motivation to get the group through the session. This year hasn't been the best for me due to illness and injury, the sessions have structured enough to allow me to participate and improve over the summer months."

INCREASE RECREATIONAL ACTIVITIES AND USERS TO PARKS AND OPEN SPACES

Repair to Arnot Hill Park Play Area – Following an act of vandalism that caused £32,000 worth of damage to play-equipment, which was damaged beyond repair, at the play area at Arnot Hill Park. PASC Services arranged for a replacement Tower and Slide unit to replace the burnt out one that had to be removed due to fire damage. The replacement unit is similar to the previous one, but fabricated from steel which will make it more robust and prevent such acts of vandalism in the future. The new tower and slide unit was reopened to the public for local children to use in July 2019.

Local Football Facilities Plan - The final version of the Local Football Facilities Plan for Gedling was produced in June 2019. Since the plan was produced work on the following projects have commenced. Football Foundation funding has now been secured for a new 3G facility and changing rooms at Carlton-le-Willows Academy supported by £300,000 match funding from the Council. This project is due for completion early 2020.

Lambley Lane Recreation Ground - Community Relations Service Area is compiling a further funding bid of £80,000 for improved facilities at Lambley Lane Recreation Ground. Match funding for this project has been approved from the local Community Infrastructure Levy non-parish contributions.

REDUCE LEVELS OF LONELINESS AND ISOLATION

Grant support for local groups through the SPRING Scheme - Grants of £250 have been awarded to the Netherfield Allotment project and the Friends for Life Aye up Mi Duck dementia support group. SPRING is a social prescribing scheme for the Gedling area supporting older people.

SPRING Link Sessions - A series of SPRING link sessions between local group volunteers and SPRING clients are being delivered. These offer information about local services, community connectivity and social opportunities for attendees. SPRING is a social prescribing scheme for the Gedling area supporting older people.

New social prescribing system for South Nottinghamshire - The social prescribing system for the South Nottinghamshire Integrated Care Provider (ICP) has been designed and is currently being implemented. This includes Link Workers assigned to each of the four new Primary Care Networks (PCNs) covering the Gedling area. Additional funding has been agreed by the Integrated Care System (ICS) to support the development of community infrastructure across the wider social prescribing system. GBC has been awarded £35,000 to host a temporary Community Development Worker post that will work across the South Nottinghamshire Locality alongside Link Workers, other districts and an organisation commissioned to develop Co-production forums in each district area.